

**National Resource Guide
For Disaster Preparedness**

Compiled by the



Preservation Services Office

September 2022

National Resource Guide for Disaster Preparedness
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Compiled by

Conservation Center for Art & Historic Artifacts
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www.ccaha.org

The **Conservation Center for Art and Historic Artifacts (CCAHA)** is a non-profit conservation laboratory serving other non-profit cultural, educational, and research institutions, as well as private individuals and organizations throughout the United States. Founded in 1977, CCAHA specializes in the treatment of works of art and historic artifacts on paper, such as prints, maps, posters, historic wallpaper, photographs, rare books, scrapbooks, and manuscripts, as well as parchment and papyrus. CCAHA also offers on-site consultation services, educational programs and seminars, emergency assistance, and internships and fellowships.

TABLE OF CONTENTS
National Resource Guide for Disaster Response, 2022

Introduction	1
I. National Resources for Information	3
II. Regional Resources for Information	16
III. Service Providers for Emergency Response	27
Art Handling and Moving.....	27
Audio and Visual Media	29
Boarding-Up Services.....	31
Cold Storage Facilities	31
Computer Data.....	32
Conservators	35
Dehumidification.....	37
Film - Motion Picture	38
Fire & Water Damage Salvage.....	38
Food.....	39
Freeze - Drying	40
Hazardous Material.....	40
Microfilm	42
Mold Recovery	42
Mycologist	43
Pest Control.....	44
Photographs & Negatives	44
Poison.....	45
Security Services.....	45
Storage (Off-Site).....	45
Theft Reporting	45
IV. Emergency Supply & Equipment Vendors	48
A. Suggested List of Suppliers and Equipment to Have On-Hand	49
B. Supply and Equipment Vendors	50
Bags (Plastic).....	50
Blotting Materials.....	50
Boxes (corrugated cardboard).....	52
Boxes (plastic)	52
Brushes, soft.....	52

Chemical Lightsticks	53
Dehumidifiers - Rental	53
Disinfectants.....	53
Distilled Water.....	53
Dry Cleaning Sponges.....	53
Dry Ice.....	54
Environmental Monitors.....	54
Fans.....	56
Fencing	56
Fire Protection.....	56
First Aid Kits.....	57
Fishing Line	57
Freezer Paper	57
General Disaster Supplies	57
Generator Rental.....	58
Gloves	58
Hoses	58
Odor & Pollution Absorbers.....	58
Packing Supplies.....	59
Pallets	59
Pest and Insect Traps	59
Plastic Sheeting	60
Polyester Web.....	61
Radios	61
Respirators	61
Safety Supplies and Equipment.....	61
Silica Gel	63
Signage	63
Tent Rental.....	63
Vacuum Cleaners	63
Water-Sensing Alarms	64
Waterproof Clothing.....	65
Wet/Dry Vacuum Cleaners	65

National Resource Guide for Disaster Preparedness September 2022

CCAHA Emergency Assistance

CCAHA offers emergency assistance for institutions and individuals with damaged paper-based collections by offering conservation treatment, technical information, training programs, and consultation services including on-site assistance at the time of an emergency and resources for writing emergency preparedness and response plans. If you need assistance during regular business hours please call our offices at **215-545-0613**. Outside of regular business hours contact a CCAHA staff member on our 24-hour emergency assistance hotline by dialing our main number and pressing **7**.

Purpose of the Guide

The purpose of the *Resource Guide for Disaster Preparedness* is to assist institutions in the preparation of their own Emergency Telephone List and in the selection of emergency supplies and equipment to have on-site. As part of every disaster preparedness and response plan, institutions should have an up-to-date **Emergency Telephone List** and should maintain a **Stockpile of Supplies and Equipment** to use in initial recovery efforts. Knowing whom to call and having some supplies on-hand helps save time and allows staff to respond as quickly as possible in an emergency.

How to Use this Document

This is a PDF file that can be printed for your reference. You may also save this document on your hard drive to enable you to search the document. By using the Edit menu and selecting Find, you can search for any word in the document.

Endorsement Statement

Inclusion on this list does not imply endorsement by the Conservation Center for Art & Historic Artifacts (CCAHA) nor does omission indicate censure.

Information to Keep Off-site

Along with having supplies on-site, key information resources need to be kept at the homes of relevant staff, including the emergency preparedness and response plan, an up-to-date staff and board member list with home telephone numbers, the emergency telephone list, building plans, a list of chemicals in the building (including the Material Safety Data Sheets), and catalogs of vendors.

Acknowledgements

In the process of developing this *Resources List* the following publications were used as references and guides: *Disaster Preparedness: A Resource Guide and Manual* by the Museum Council of Philadelphia and the Delaware Valley; *Disaster Resources Information Directory for Pennsylvania Libraries and Archives*, compiled by Jocelyn Sheppard. Pittsburgh, PA: Pittsburgh Library Regional Center and State Library of Pennsylvania, 1994; the *Disaster Recovery Supplies and Suppliers* compiled by Caroline Gilerson-Duwe, Madison, WI: Wisconsin Preservation Program, 1995; and the New York State Archives Consultants and Vendors list (no longer updated). In addition, resources were located by searching the Internet, especially Conservation OnLine, <http://palimpsest.stanford.edu>.

Questions

If you have questions or comments about this *Resources List*, please contact the Preservation Services Office of CCAHA, 215-545-0613.



Be Prepared... Before you have an emergency, have an up-to-date Emergency Telephone List and the appropriate supplies and equipment on-site to start a recovery effort.

I. NATIONAL RESOURCES FOR INFORMATION

These national and regional organizations provide information on disaster preparedness, safety regulations, insurance information, salvage information and funding opportunities.

Alliance for Response (AFR)

1012 14th Street NW, Suite 1200

Washington, DC 20005

<https://www.culturalheritage.org/resources/emergencies/alliance-for-response>

Local forums for disaster response, sponsored by the Foundation of the American Institute for Conservation. **For local chapters by area, see:**

<https://www.culturalheritage.org/resources/emergencies/alliance-for-response-home/networks>

American Alliance of Museums (AAM)

1575 Eye Street, NW, #400

Washington, DC 20005

202/289-1818 Fax: 202/289-6578

Resources for AAM Members on Emergency Preparedness including disaster planning, salvage, recovery, and federal assistance can be obtained via the AAM's Resource Library at:

<http://www.aam-us.org/resources/resource-library/frm>

American Institute for Conservation (AIC)

1156 15th Street NW, #320

Washington, DC 2000

202/452-9545 Fax: 202/452-9328

info@culturalheritage.org

<http://www.culturalheritage.org>

AIC is an organization of conservation professionals dedicated to preserving the art and historic artifacts of our cultural heritage. AIC provides free referral to conservators and various publications on collections care.

American Institute for Conservation's National Heritage Responders (NHR)

24 hour assistance: 202-661-8068

<https://www.culturalheritage.org/resources/emergencies/national-heritage-responders>

The American Institute for Conservation National Heritage Responders (NHR) respond to the needs of cultural institutions during emergencies and disasters through coordinated efforts with first responders, state agencies, vendors, and the public. Volunteer conservators and other specially trained collections care specialists provide advice and referrals by phone at the number above.

American Library Association (ALA) Headquarters

50 East Huron St.

Chicago, IL 60611-2795

800/545-2433 Fax: 312/440-9374

ala@ala.org

<http://www.ala.org>

The ALA is the oldest and largest library association in the world, providing professional services, publications, and online tools to members and nonmembers.

American Red Cross National Headquarters

2025 E Street NW

Washington, DC 20006

Disaster Services & Emergency Assistance: 800/733-2767

Public Inquiries: 202/303-4498

<http://www.redcross.org>

Offers assistance, food and shelter for persons affected by a disaster. Conducts health and safety programs for the work place including first aid and CPR training programs. **For local chapters by area, see:** <http://www.redcross.org/find-your-local-chapter>

American Society of Appraisers

11107 Sunset Hills Rd, #310

Reston, VA 20190

800/272-8258

asainfo@appraisers.org

<http://www.appraisers.org>

Board for Global EHS Credentialing (BGC)

6005 West St. Joseph, Suite 300

Lansing, MI 48917-4876

517/321-2638

Fax: 517/321-4624

abih@abih.org

<http://www.abih.org>

Formerly the American Board of Industrial Hygiene, maintains a listing of Certified Industrial Hygienists.

Centers for Disease Control and Prevention (CDC)

1600 Clifton Rd.

Atlanta, GA 30333

800/232-4636

<http://www.cdc.gov>

Centers for Disease Control and Prevention Emergency Preparedness and Response

<http://emergency.cdc.gov/>

Community Emergency Response Team (CERT)

cert@dhs.gov

<http://www.fema.gov/community-emergency-response-teams>

CERT provides disaster response training to volunteer citizens and community groups to equip them with the decision-making, organizational, and practical skills necessary for effective response during an emergency. CERT training teaches skills people can use to safely help while waiting for professional responders. CERT training is offered through a sponsoring agency such as an emergency management agency, fire department or police department in your area. There are over 2,700 local CERT programs nationwide; check the directory to see if one is in your community: https://community.fema.gov/Register/Register_Search_Programs

Department of Homeland Security Federal Emergency Management Agency - Citizen Corps

ready@fema.gov

<http://www.ready.gov/citizen-corps>

Citizen Corps Councils provide opportunities for volunteer citizens to prevent crime, respond to emergencies, and support the local first responders. There are numerous state, local, and tribal councils. **For information about councils in your area, see:**

https://community.fema.gov/Register/Register_Search_Programs

Department of Homeland Security Federal Emergency Management Agency - Ready America

800/237-3239

<http://www.ready.gov/>

Through public service announcements, Ready America's mission is to get the public involved in emergency preparedness and increase the level of basic readiness across the nation. **Ready Business** was launched in 2004 to help small- to medium-sized businesses prepare for an emergency, for more information visit: <http://www.ready.gov/business>

Emergency Email and Wireless Network

800/646-4109

<http://www.emergencyemail.org/>

Subscribers receive free critical news notification of regional emergencies via text message or email.

Environmental Protection Agency (EPA) Emergency Management

<https://www.epa.gov/emergency-response>

Extension Disaster Education Network (EDEN)

<https://extensiondisaster.net/>

A collaborative multi-state effort by Extension Services [partnerships between universities and federal, state, or county governments] across the country to improve the delivery of services to citizens affected by disasters. **Regional representatives can be found at:**

<https://extensiondisaster.net/directory/>

Federal Emergency Management Agency (FEMA) Headquarters

500 C Street, SW

Washington, DC 20472

Disaster Assistance: 800/621-3362

202-646-2500

TTY: 800-462-7585

<http://www.fema.gov>

Provides news releases, advisories, facts sheets and financial assistance information. See <http://ready.gov> for online planning tools, business continuity resources, and specific information on different types of disasters such as tornados, floods, earthquakes, etc. For publications on response and recovery and disaster assistance contact the FEMA Publication Distribution Center at 800/480-2520 or by email at publications-warehouse@fema.gov.

Floodplain data can be found at the FEMA Map Assistance Center, 877/336-2627

<https://msc.fema.gov>

An excellent resource describing funding opportunities is *Before and After Disasters: Federal Funding for Cultural Institutions*, originally by the Heritage Emergency National Task Force, September 2005 (<https://www.arts.gov/sites/default/files/DisasterRecovery.pdf>).

Institute for Crisis Management (ICM)

888/708-8351

Email: info@crisisconsultant.com

<http://crisisconsultant.com>

Institute for Public Relations

PO Box 118400, 2096 Weimer Hall

Gainesville, FL 32611-8400

352-392-0280

<http://www.instituteforpr.org/crisis-management-communications/>

Provides latest research in crisis communication and its effect on crisis management.

Institute of Museum & Library Services (IMLS)

Office of Museum Services

1800 M Street NW, 9th Fl

Washington, DC 20036

202/653-4657

Fax: 202/653-4600

<http://www.imls.gov>

Through a wide range of grant programs, IMLS offers federal support for both libraries and museums. Refer to their website for available grants and eligibility requirements.

Insurance Information Institute

110 William Street

New York, NY 10038

212-346-5500

Email: members@iii.org

<http://www.iii.org>

Provides facts and assistance free of charge to the media, individuals and organizations.

Library of Congress Preservation Directorate (LOC PD); Emergency Preparedness, Response & Recovery

101 Independence Avenue, S.E.

Washington, DC 20540-4530

207/707-5000

<http://www.loc.gov/preservation/emergprep/>

National Archives & Records Administration

8601 Adelphi Road

College Park, MD 20740-6001

866/272-6272

Fax: 301/837-0483

<http://www.archives.gov/preservation/records-emergency/>

A resource available to Federal agencies for records recovery and salvage.

National Earthquake Information Center (NEIC)

United States Geological Survey

Box 25046, MS 966

Denver, CO 80225-0046

Non-emergency: 303/273-8500

<https://earthquake.usgs.gov/contactus/golden/neic.php>

National Endowment for the Arts (NEA)

1100 Pennsylvania Avenue, NW
Washington, DC 20506
202/682-5400 TTY: 202/682-5496
webmgr@arts.gov
<http://www.arts.gov/>

National Endowment for the Humanities (NEH)

Division of Preservation and Access
1100 Pennsylvania Avenue, NW.
Washington, DC 20506
800/606-8570
preservation@neh.gov
<http://www.neh.gov>

While NEH does not have a special grant category for disaster recovery and response, the agency can provide some assistance to institutions to salvage or protect collections that have been damaged by a natural disaster and sometimes gives special consideration or funding to institutions in federally declared disaster areas. NEH grant funds can also be used for assistance with developing emergency preparedness and response plans and disaster-related training. Contact NEH for additional information.

National Fire Protection Association (NFPA)

1 Batterymarch Park
Quincy, MA 02169-7471
800/344-3555 Fax: 617/770-0700
custserv@nfpa.org
<http://www.nfpa.org>

Publishes National Fire Protection Association standards, codes and guidelines. Examples:
NFPA 10: Portable Fire Extinguishers
NFPA 232A: Fire Protection for Archives and Records Centers
NFPA 750: Water Mist Fire Protection System
NFPA 909: Standard for the Protection of Cultural Resources Including Museums, Libraries, Places of Worship, and Historic Properties
NFPA 914: Fire Protection in Historic Structures

National Flood Insurance Program (NFIP)

800/427-4661
<https://www.fema.gov/national-flood-insurance-program>

Region I: CT, MA, ME, NH, RI, VT

Thomas Young
P.O. Box 16321
Hooksett, NH 03106
603/625-5125
Cell: 571/419-2717
Fax: 603/625-5125
Email: thomas.young@associates.fema.dhs.gov

Regions II and III: DC, DE, MD, NJ, NY, PA, PR, VA, VI, WV

Walter McGuckin, LUTCF
Regional Liaison
P.O. Box 7342
Pennel, PA 19047
267/560-5057
Cell: 571/422-3053
Fax: 267/560-5057
Email: walter.mcguccin@associates.fema.dhs.gov

Region IV: AL, FL, GA, KY, MS, NC, SC, TN

David Clukie CFM, ANFI
Regional Liaison
P. O. Box 282
Marble Hill, GA 30148
770/893-1480
Cell: 571/422-7307
Email: david.clukie@associates.fema.dhs.gov

Lynne Magel, ANFI
Regional Liaison
P. O. Box 282
Marble Hill, GA 30148
Cell: 571/389-4762
Email: lynne.magel@associates.fema.dhs.gov

Region V: IL, IN, MI, MN, OH, WI

Catrina Covino
Regional Liaison
P.O. Box 443
Gates Mills, OH 44040
Cell: 202/774-7108
Email: catrina.covino@associates.fema.dhs.gov

Region VI: AR, LA, NM, OK, TX

Tom Kustelski
Regional Liaison
P.O. Box 399
Pipe Creek, TX 78063
Cell: 210/393-7857
Email:
thomas.kustelski@associates.fema.dhs.gov

Deborah Gauthier
Regional Liaison
P.O. Box 4210
Abilene, TX 79608
Cell: 325/269-3566
Email:
deborah.gauthier@associates.fema.dhs.gov

National Institute for Occupational Safety and Health (NIOSH) Headquarters

395 E Street SW, # 9200
Washington, DC 20201
800/232-4636 TTY: 888-232-6348
cdcinfo@cdc.gov
<http://www.cdc.gov/niosh/>

Conducts research in health and safety issues, tests, and certifies respirators for use in the work place.

Region VII: IA, KS, MO, NE

Ally Bishop
Regional Liaison
P.O. Box 252
Louisburg, KS 66053
913/837-5220
Cell: 571/422-7463
Email: ally.bishop@associates.fema.dhs.gov

Region VIII: CO, MT, ND, SD, UT, WY

Erin May CFM, ANFI
Regional Liaison
P.O. Box 150172
Lakewood, Colorado 80215
303/674-1449
Cell: 571/422-7630
Email: erin.may@associates.fema.dhs.gov

Region IX: AZ, CA, HI, NV, Guam, American Samoa, Mariana Islands, Marshall Islands, Micronesia, Palau

George Blaufuss
Regional Liaison
P.O. Box 1323
Twain Harte, CA 95383
916/201-9421
Cell: 571-424-0611
Email: gblaufuss@ostglobal.com

Region X: AK, ID, OR, WA

Kristin Minich, CFM
Regional Liaison
9300 50th Avenue NE
Marysville, WA 98270
360/658-8188
Cell: 571/422-8823
Email: kristin.minich@associates.fema.dhs.gov

National Institute for Environmental Health Sciences (NIEHS)

P.O. Box 12233, MD K3-16
Research Triangle Park, NC 27709-2233
919-541-3345
webcenter@niehs.nih.gov
<http://www.niehs.nih.gov>

Natural Hazards Center

University of Colorado, Boulder
482 UCB
Boulder, CO 80309-0482
303/492-6818
hazctr@colorado.edu
<https://hazards.colorado.edu/>

National Oceanic and Atmosphere Administration (NOAA)

1401 Constitution Avenue, NW, # 5128
Washington, D.C. 20230
202/482-6090
<https://www.noaa.gov/>

NOAA's National Weather Service Forecast Office

<http://www.weather.gov>

News For weather updates, road conditions, evacuation procedures and emergency information, turn on radio or television to be directed to an Emergency Broadcast Station for instructions.

Occupational Safety and Health Administration (OSHA)

U.S. Department of Labor
200 Constitution Avenue, NW
Washington, D.C. 20210
800/321-6742 TTY: 877-889-5627
<http://www.osha.gov>

Publishes and enforces safety and health regulations.

The Partnership for Inclusive Disaster Strategies

112 N. 8th Street, Suite 600
Philadelphia, PA 19107
800/626-4959
Email: info@disasterstrategies.org
<https://disasterstrategies.org/>

The Partnership “prioritizes equity, access, disability rights, disability justice, and full inclusion of people with disabilities, older adults, and people with access and functional needs before, during and after disasters and emergencies.”

Public Relations Society of America (PRSA)

33 Maiden Lane, 11th Floor
New York, NY 10038-5150
212/460-1400
resources@prsa.org

<http://www.prsa.org/>

Search for the term “crisis communication” for a variety of articles and reports on the state of the art in crisis response.

Regional Alliance for Preservation (RAP)

<http://www.preservecollections.org>

The Regional Alliance for Preservation (RAP) maintains a website with links to each of its affiliated Preservation Services Programs and Regional Conservation Centers located throughout the country. These regional centers can provide information, disaster assistance, consultations and conservation treatment.

Society for Risk Analysis (SRA)

950 Herndon Parkway
Herndon, VA 20170
703/790-1745
secretariat@sra.org

<http://www.sra.org>

Society of American Archivists (SAA)

17 North State Street, # 1425
Chicago, IL 60602-4061
866/722-7858 Fax: 312/606-0728

<http://www2.archivists.org>

SAA’s Disaster Assistance Fund provides up to \$2000 for the direct recovery of damaged or at-risk archival material caused by a major disaster. Any institution with archival holdings, regardless of region or repository type, may apply; institutions need not be a member of SAA. For application information, contact SAA or visit the following website:

<http://www2.archivists.org/news/2008/national-disaster-recovery-fund-for-archives>

State Offices and Agencies of Emergency Management**Alabama Emergency Management Agency**

5898 County Road 41
P.O. Drawer 2160
Clanton, Alabama 35046-2160
205/280-2200
Fax: 205/280-2495

<http://ema.alabama.gov/>

**Alaska Division of Homeland Security and
Emergency Management**

P.O. Box 5750
Fort Richardson, Alaska 99505-5750
907/428-7000
Fax: 907/428-7009

www.ready.alaska.gov

**American Samoa Territorial Emergency
Management Coordination**

(TEMCO)
American Samoa Government
P.O. Box 1086
Pago Pago, American Samoa 96799
(011) 684-699-6415
Fax: (011) 684-699-6414

Arizona Division of Emergency Management

5636 E. McDowell Road
Phoenix, Arizona 85008-3495
800-411-2336
602-244-0504
Fax: 602-464-6356
www.dem.azdema.gov

Arkansas Department of Emergency Management

Bldg. # 9501
Camp Joseph T. Robinson
North Little Rock, Arkansas 72199-9600
501-683-6700
Fax: 501-683-7890
<https://www.dps.arkansas.gov/emergency-management/adem/>

California Office of Emergency Services

3650 Schriever Avenue
Mather, California 95655
916-845-8506
Fax: 916-845-8511
<https://www.caloes.ca.gov/>

Colorado Division of Emergency Management

Department of Local Affairs
9195 E. Mineral Avenue
Suite 200
Centennial, Colorado 80112
720-852-6600
Fax: 720-852-6750
<http://www.dola.state.co.us>
<http://www.coemergency.com>

Connecticut Office of Emergency Management

Department of Emergency Management and Homeland Security
25 Sigourney Street 6th floor
Hartford, Connecticut 06106-5042
860-256-0800
Fax: 860-256-0815
www.ct.gov/demhs/

Delaware Emergency Management Agency

165 Brick Store Landing Road
Smyrna, Delaware 19977
302-659-3362
Fax: 302-659-6855
www.dema.delaware.gov

District of Columbia Homeland Security and Emergency Management Agency

2720 Martin Luther King, Jr. Avenue, S.E.
Second Floor
Washington, D.C. 20032
202-727-6161
Fax: 202-673-2290
<http://dcema.dc.gov>

Florida Division of Emergency Management

2555 Shumard Oak Blvd.
Tallahassee, Florida 32399-2100
850/815-4000
Fax: 850/488-1016
<http://floridadisaster.org>

Georgia Emergency Management & Homeland Security Agency

935 East Confederate Ave. SE
P.O. Box 18055
Atlanta, GA 30316-0055
404/635-7000
Fax: 404/635-7205
<http://gema.state.ga.us>

Guam Homeland Security/Office of Civil Defense

221B Chalan Palasyo
Agana Heights, Guam 96910
671-475-9600
Fax: 671-477-3727
<https://www.ghs.guam.gov/>

Hawai'i Emergency Management Agency

3949 Diamond Head Road
Honolulu, Hawai'i 96816-4495
808-733-4300
Fax: 808-733-4287
<http://www.scd.hawaii.gov>

Idaho Bureau of Homeland Security

4040 Guard Street, Bldg. 600
Boise, Idaho 83705-5004
208-422-3040
Fax: 208-422-3044
www.bhs.idaho.gov/

Illinois Emergency Management Agency

2200 S. Dirksen Pkwy.
Springfield, Illinois 62703
217/782-2700
Fax: 217/557-1978
www.state.il.us/iema

**Indiana Department of Homeland Security
and Emergency Management Agency**

Indiana Government Center South
302 West Washington Street, Room E208
Indianapolis, Indiana 46204-2767
317/232-3986
Fax: 317/232-3895
<http://www.in.gov/dhs/emermgtngpgm.htm>
<http://www.ai.org/sema/index.html>

**Iowa Homeland Security & Emergency
Management Division**

7105 NW 70th Ave, Camp Dodge
Building W-4
Johnston, Iowa 50131
515-725-3231
Fax: 515-725-3260
<https://homelandsecurity.iowa.gov>

Kansas Division of Emergency Management

2800 S.W. Topeka Boulevard
Topeka, Kansas 66611-1287
785/274-1409
Fax: 785/274-1426
http://www.kansastag.gov/kdem_default.asp

Kentucky Emergency Management

EOC Building
100 Minuteman Parkway Bldg. 100
Frankfort, Kentucky 40601-6168
502-607-1682
800-255-2587
Fax: 502-607-1614
www.kyem.ky.gov/

Louisiana Office of Emergency Preparedness

7667 Independence Blvd.
Baton Rouge, Louisiana 70806
225-925-7500
225-925-7501
<http://www.ohsep.la.gov/>

Maine Emergency Management Agency

#72 State House Station
45 Commerce Drive, Suite #2
Augusta, Maine 04333-0072
207-624-4400
Fax: 207-287-3180
www.maine.gov/mema

**Commonwealth of the Northern Mariana
Islands Emergency Management Office**

Office of the Governor
P.O. Box 10007
Saipan, Mariana Islands 96950
670/322-9529
Fax: 670/322-7743
<http://www.cnmimeo.gov.mp>

**Marshall Island National Disaster
Management Office**

Office of the Chief Secretary
P.O. Box 15
Majuro, Republic of the Marshall Islands
96960-0015
(011) (692) 625-5181
Fax: (011) (692) 625-6896

Maryland Emergency Management Agency

Camp Fretterd Military Reservation
5401 Rue Saint Lo Drive
Reistertown, Maryland 21136
410-517-3600
Toll Free: 877-636-2872
Fax: 410-517-3610
www.mema.state.md.us/

**Massachusetts Emergency Management
Agency**

400 Worcester Road
Framingham, Massachusetts 01702-5399
508-820-2000
Fax: 508-820-2030
www.mass.gov/mema

Michigan State Police, Emergency Management & Homeland Security Division

Michigan Dept. of State Police
4000 Collins Road
Lansing, Michigan 48909-8136
(517) 333-5042
(517) 333-4987 FAX
www.michigan.gov/emd

**National Disaster Control Officer
Federated States of Micronesia**

P.O. Box PS-53
Kolonias, Pohnpei - Micronesia 96941
(011) 691-320-8815
Fax: (001) 691-320-2785

**Minnesota Homeland Security and
Emergency Management Division**

Minnesota Dept. of Public Safety
444 Cedar Street, Suite 223
St. Paul, MN 55101-6223
651-201-7400
Fax: 651-296-0459
www.hsem.state.mn.us

Mississippi Emergency Management Agency

P.O. Box 5644
Pearl, MS 39288-5644
601/933-6362
Toll Free: 800/442-6362
Fax: 601/933-6800 FAX
www.msema.org

Missouri Emergency Management Agency

2302 Militia Drive
P.O. Box 116
Jefferson City, Missouri 65102
573-526-9100
Fax: 573-634-7966
<http://sema.dps.mo.gov>

**Montana Division of Disaster & Emergency
Services**

1956 Mt Majo Street
PO BOX 4789
Fort Harrison, Montana 59636-4789
406-324-4777
Fax: 406-324-4790
<http://www.dma.mt.gov/des/>

Nebraska Emergency Management Agency

1300 Military Road
Lincoln, Nebraska 68508-1090
402-471-7421
Fax: 402-471-7433
www.nema.ne.gov

Nevada Division of Emergency Management

2478 Fairview Dr
Carson City, Nevada 89701
775-687-0300
Fax: 775- 687-0330
<http://dem.nv.gov>

**New Hampshire Governor's Office of
Emergency Management**

State Office Park South
33 Hazen Dr
Concord, New Hampshire 03305
603-271-2231
Fax: 603-271-3609
www.nh.gov/safety/divisions/bem

**New Jersey State Police
New Jersey Office of Emergency
Management**

P.O. Box 7068
West Trenton, New Jersey 08628-0068
Monday to Friday: 609/538-6050
609/584-5000
Fax: 609/584-1528
www.ready.nj.gov

**New Mexico Department of Homeland
Security and Emergency Management
(DHSEM)**

13 Bataan Boulevard
P.O. Box 27111
Santa Fe, New Mexico 87502
505/476-9600
Emergency: 505/476-9635
Fax: 505/476-9695
www.nmdhsem.org/

New York State Emergency Management Office

1220 Washington Avenue
Building 22, Suite 101
Albany, New York 12226-2251
518/292-2200
Fax: 518/322-4982
www.dhSES.ny.gov/oem/

North Carolina Division of Emergency Management

4713 Mail Service Center
Raleigh, NC 27699-4713
919/733-3867
Fax: 919/733-5406
www.ncem.org/

North Dakota Department of Emergency Services

P.O. Box 5511
Bismarck, North Dakota 58506-5511
701-328-8100
Fax: 701-328-8181
<http://nd.gov/des>

Ohio Emergency Management Agency

2855 West Dublin-Granville Road
Columbus, Ohio 43235-2206
614-889-7150
Fax: 614-889-7183
<http://ema.ohio.gov/ema.asp>

Oklahoma Department of Emergency Management

2401 Lincoln Blvd Suite C51
Oklahoma City, Oklahoma 73105
405-521-2481
Fax: 405-521-4053
<http://www.ok.gov/OEM/>

Oregon Emergency Management

Oregon Military Department
3225 State St
Salem, Oregon 97301
503-378-2911
Fax: 503-373-7833 FAX
www.oregon.gov/OMD/OEM/index.shtml

Palau NEMO Coordinator

Office of the President
P.O. Box 100
Koror, Republic of Palau 96940
(011) 680-488-2422
(011) 680-488-3312

Pennsylvania Emergency Management Agency

2605 Interstate Drive
Harrisburg PA 17110-9463
717-651-2001
Fax: 717-651-2040
www.pema.state.pa.us/

Puerto Rico Emergency Management Agency

P.O. Box 966597
San Juan, Puerto Rico 00906-6597
(787) 724-0124
Fax: 787-725-4244
<http://www.gobierno.pr/AEMEAD/Inicio>

Rhode Island Emergency Management Agency

645 New London Ave
Cranston, Rhode Island 02920-3003
401-946-9996
Fax: 401-944-1891
www.riema.ri.gov

South Carolina Emergency Management Division

2779 Fish Hatchery Road
West Columbia South Carolina 29172
(803) 737-8500
Fax: 803-737-8570
www.scemd.org/

South Dakota Office of Emergency Management

118 West Capitol
Pierre, South Dakota 57501
605-773-3231
Fax: 605-773-3580
<http://www.oem.sd.gov>

Tennessee Emergency Management Agency

3041 Sidco Drive
Nashville, Tennessee 37204-1502
615-741-0001
Fax: 615-242-9635
<http://www.tnema.org>

Texas Division of Emergency Management

5805 N. Lamar
PO BOX 4087
Austin, Texas 78773-0220
512-424-2138
Fax: 512-424-2444 or 7160
www.txdps.state.tx.us/dem/

Utah Division of Emergency Management

1110 State Office Building
P.O. Box 141710
Salt Lake City, Utah 84114-1710
801-538-3400
Fax: 801-538-3770
<https://dem.utah.gov/>

Vermont Emergency Management Agency

45 State Dr.
Waterbury, Vermont 05671-1300
24-hour: 802/347-0488
Hazmat hotline: 800/641-5005
Fax: 802/241-5556
<https://vem.vermont.gov/>

Virgin Islands Territorial Emergency Management Agency

8221 Estate Nisky
St. Thomas, VI 00803
340/774-2244
340/774-1491
<http://vitema.vi.gov/>

United States Geological Survey (USGS)

United States Department of Interior
USGS National Center
12201 Sunrise Valley Drive
Reston, VA 20192
888/392-8545
<http://www.usgs.gov>

Virginia Department of Emergency Management

10501 Trade Court
Richmond, Virginia 23236-3713
804-897-6500
Fax: 804-897-6556
<http://www.vaemergency.gov/>

State of Washington Emergency Management Division

Building 20, M/S: TA-20
Camp Murray, Washington 98430-5122
253-512-7000
800-562-6108
Fax: 253-512-7200
<http://www.emd.wa.gov/>

West Virginia Office of Emergency Services

Building 1, Room EB-80 1900 Kanawha
Boulevard, East
Charleston, West Virginia 25305-0360
304-558-5380
Fax: 304-344-4538
<http://www.dhsem.wv.gov/>

Wisconsin Emergency Management

2400 Wright Street
P.O. Box 7865
Madison, Wisconsin 53707-7865
(608) 242-3232
Fax: (608) 242-3247
<http://emergencymanagement.wi.gov/>

Wyoming Homeland Security Training Program

Herschler Bldg. 1st Floor East
122 W. 25th Street
Cheyenne, Wyoming 82002
307/777-4663
Fax: 307/635-6017
<http://wyohomelandsecurity.state.wy.us>

Site contains:

Geographic distribution of major hazards in the US: http://www.usgs.gov/natural_hazards
Coastal and Marine Hazards: <http://marine.usgs.gov/index.php>
Earthquakes: <http://earthquake.usgs.gov>
Landslides: <http://landslides.usgs.gov>
Volcanoes: <http://volcanoes.usgs.gov>

II. REGIONAL PROFESSIONAL ASSOCIATIONS

A. Archives

Society of Alabama Archivists

Society of Alabama Archivists
P.O. Box 300100
Montgomery, AL 36130-0100
<http://www.alarchivists.org/>

Arizona Archives Alliance

P. O. Box 64532
Phoenix, AZ 85082-4532
azarchivesalliance@gmail.com
<https://arizonaarchives.org/>

Society of Georgia Archivists

P.O. Box 688
Decatur, GA 30031
<http://soga.wildapricot.org>

SGA has developed a regional guide for disaster preparedness, *Shelter from the Stormy Blast: A Guide to Disaster Recovery Resources for Georgia and the Southeast*, available at <https://soga.wildapricot.org/resource/disasterprep>

Association of Hawai'i Archivists

P.O. Box 1751
Honolulu, HI 96806
<http://hawaiiarchivists.org/>

Society of Indiana Archivists

siaarchivists@gmail.com
<https://www.inarchivists.org/>

Conference of Inter-Mountain Archivists (UT, NV, AZ, ID, NM)

<http://cimarchivists.org>

Consortium of Iowa Archivists

<http://iowaarchivists.wordpress.com/>

Kentucky Council on Archives

<http://www.kyarchivists.com/>

Mid-Atlantic Regional Archives Conference (DE, DC, MD, NJ, NY, PA, VA, WV)

Dickinson College
P.O. Box 1773
Carlisle, PA 17013
717/713-9973 Fax: 717245-1439
administrator@marac.info
<http://www.marac.info>

Society of California Archivists

c/o California State Archives
1020 "O" Street
Sacramento, CA 95814
<http://www.calarchivists.org/>

Society of Florida Archivists

P. O. Box 5645
Tampa, FL 33675
<http://www.florida-archivists.org/>

Louisiana Archives and Manuscripts Association

University of Louisiana at Lafayette
P.O. Box 40199
Lafayette, LA 70504
<http://louisianaarchivists.org>

Maine Archives and Museums (MAM)

PO Box 46
Cumberland Center, Maine 04021
info@mainemuseums.org
207/400-6965
<http://www.mainemuseums.org/>

Michigan Archival Association

<http://miarchivists.wordpress.com/>

MARAC's Disaster Assistance Fund provides up to \$2000 for the direct recovery of damaged or at-risk archival material caused by a sudden, unexpected event involving fire, water, man-made or natural phenomena where immediate response is necessary to prevent irretrievable loss. Any institution with archival holdings or special collections in DE, DC, MD, NJ, PA, VA, and WV and with at least one MARAC member staff person can apply within 30 days of the disaster. Personal collections are not eligible for grants. For complete eligibility, reporting requirements, and an application, contact MARAC or visit the following website:

<https://www.marac.info/disaster-relief>

Midwest Archives Conference (IA, IL, IN, KS, KY, MI, MN, MO, NE, ND, SD, OH, WI)

<http://www.midwestarchives.org/>

Society of Mississippi Archivists

P.O. Box 571

Jackson, MS 39205

<https://mississippiarchivists.org>

Missouri Association for Museums & Archives

P.O. Box 996

Columbia, MO 65205

Email: info@missourimuseums.org

<https://mama.wildapricot.org>

New England Archivists (CT, RI, MA, ME, NH, VT)

<http://www.newenglandarchivists.org/>

New Hampshire Archives Group

Special Collections, Mason Library

229 Main Street / MS 3201

Keene State College

Keene, NH 03435

<https://www.nhag.org/>

New York Archives Conference

<http://www.nyarchivists.org/nyac/>

Society of North Carolina Archivists

P.O. Box 20448

Raleigh, NC 27619-0448

Email: info@ncarchivists.org

<http://www.ncarchivists.org/>

Northwest Archivists, Inc. (AK, ID, MT, OR, WA)

<http://northwestarchivistsinc.wildapricot.org>

Society of Ohio Archivists

<http://www.ohioarchivists.org/>

Oklahoma Archivists Association

<http://okarchivists.org>

Society of Rocky Mountain Archivists (CO, WY)

<http://www.srmarchivists.org/>

South Carolina Archival Association

<http://www.scarchivists.org/>

Society of Southwest Archivists (AR, LA, NM, OK, TX)

P.O. Box 301311

Austin, TX 78703-0022

<http://southwestarchivists.org/>

Society of Tennessee Archivists

P.O. Box 974

Franklin, TN 37064

info@tennesseearchivists.org

<http://www.tennesseearchivists.org/>

Additional regional archival organizations on a local level can be found in the Directory of Archival Organizations in the United States and Canada, Available at <http://www2.archivists.org/assoc-orgs/directory>.

B. Libraries

Alabama Library Association

6030 Monticello Drive
Montgomery, AL 36117
334/414-0113
<http://allanet.org>

Alaska Library Association

P.O. Box 81084
Fairbanks, AK 99708
907/479-5196 Fax: 907/474-6841
<http://www.akla.org>

Arizona Library Association

2532 N. 4th St. #271
Flagstaff, AZ 86004
928/288-2011
<http://www.azla.org>

Arkansas Library Association

P.O. Box 3821
Little Rock, AR 72203
501/860-7585
<http://www.arlib.org>

California Library Association

1055 E. Colorado Blvd., Suite 500
Pasadena, CA 91106
626/204-4071
<http://www.cla-net.org>

Colorado Association of Libraries

P.O. Box 740905
Arvada, CO 740905
303/463-6400
<http://www.cal-webs.org>

Connecticut Library Association

55 North Main Street, Unit #49
Belchertown, MA 01007
860/346-2444
<http://www.ctlibraryassociation.org>

Delaware Library Association

c/o Delaware Division of Libraries
121 Martin Luther King Jr. Blvd. North
Dover, DE 19901
Email: dla@dla.lib.de.us
<http://dla.lib.de.us/>

District of Columbia Library Association

P.O. Box 1653, Union Station
Washington, DC 20002
202/707-7655
<http://www.dcla.org>

Florida Library Association

541 East Tennessee Street, Suite 10oD
Tallahassee, FL 32308
850/270-9205 Fax: 850/270-9405
<http://www.flalib.org>

Georgia Library Association

c/o Administrative Services
5329 Fayette Avenue
Madison, WI 53713
912/376-9155
Email:
memberservice@georgialibraryassociation.org
<http://gla.georgialibraries.org>

Guam Library Association

P.O. Box 4226
Hagatna, GU 96932-0210
671/745-2321
Email: guamla671@gmail.com
<http://guamlibraryassociation.org>

Hawai'i Library Association

P.O. Box 4441
Honolulu, HI 96814-4441
<http://www.hawaiilibraryassociation.org>

Idaho Library Association

4911 N. Shirley Ave.
Boise, ID 83703
<http://www.idaholibraries.org>

Illinois Library Association

33 W. Grand Ave., Ste. 401
Chicago, IL 60654-6799
312/644-1896 Fax: 312/644-1899
<http://www.ila.org>

Indiana Library Federation

941 E. 86th Street, Suite 260
Indianapolis, IN 46240
317/257-2040 Fax: 317/257-1389
<https://www.ilfonline.org>

Iowa Library Association

6919 Vista Drive
West Des Moines, IA 50266
515/282-8192 Fax: 515/282-9117
<http://www.iowalibraryassociation.org>

Kansas Library Association

Northwest Kansas Library System
2 Washington Sq.
Norton, KS 67654
785/877-5148
<https://kslibassoc.org/>

Kentucky Library Association

1588 Leestown Road, STE 130-310
Lexington, KY 40511
502/863-8405
<https://www.klaonline.org/>

Louisiana Library Association

1190 Meramec Station Rd., Suite 207
Ballwin, MO 63021
877/550-7890 Fax: 225/408-4422
<http://www.llaonline.org>

Maine Library Association

55 N. Main St Unit 49
Belchertown, MA 01007
207/892-1908
<http://www.mainelibraries.org>

Maryland Library Association

1401 Hollins St.
Baltimore, MD 21223
410/947-5090 Fax: 410/947-5089
<http://www.mdlib.org>

Massachusetts Library Association

P.O. Box 404
Malden, MA 02148
781/698-7764
<http://www.masslib.org>

Michigan Library Association

3410 Belle Chase Way, Suite 100
Lansing, MI 48911
517/394-2774 ext. 224
Fax: 517/394-2675
<http://www.milibraries.org>

Minnesota Library Association

1611 County Rd. B West, Suite 315
Saint Paul, MN 55113
612/294-6549
<http://www.mnlibraryassociation.org>

Mississippi Library Association

P.O. Box 13687
Jackson, MS 39236
601/981-4586
<http://www.misslib.org>

Missouri Library Association

1190 Meramec Station Road, Suite 207
Ballwin, MO 63021-7818
800/843-8482 x 2895 Fax: 636/529-1396
<http://www.molib.org>

Montana Library Association

PO Box 823
Arlee, MT 59821
406/579-3121
<http://www.mtlib.org>

Mountain Plains Library Association (AZ, CO, KS, MT, NB, NM, NV, ND, OK, SD, UT, WY)

14293 W Center Dr
Lakewood, CO 80229
303/985-7795
<http://www.mpla.us>

Nebraska Library Association

P.O. Box 21756
Lincoln, NE 68542-1756
402/486-9285
<http://www.nebraskalibraries.org>

Nevada Library Association

900 N Roop Street
Carson City, NV 89701
<http://www.nevadalibraries.org>

New England Library Association (CT, ME, MA, NH, RI, VT)

55 N Main St, Unit 49
Belchertown MA 01007
413/323-5925
<http://www.nelib.org>

New Hampshire Library Association

c/o NH State Library
20 Park St
Concord, NH 03301-6314
603/624-6550
<http://www.nhlibrarians.org>

New Jersey Library Association

13 US Hwy 130 North Bld. 1, Suite 1C
Bordentown, NJ 08505
609/482-1282 Fax: 609/394-8164
<http://www.njla.org>

New Mexico Library Association

P.O. Box 26074
Albuquerque, NM 87125
505/400-7309 Fax: 505/891-5171
<http://www.nmla.org>

New York Library Association

6021 State Farm Road
Guilderland, NY 12084
518/432-6952 ext. 101 Fax: 518/427-1697
<http://www.nyla.org>

North Carolina Library Association

265 Eastchester Dr., Suite 133, #364
High Point, NC 27262
<https://www.nclaonline.org/>

North Dakota Library Association

P.O. Box 1595
Bismarck, ND 58502-1595
<http://www.ndla.info>

Ohio Library Council

495 Metro Place South, Suite 350
Dublin, OH 43017
614/410-8092 Fax: 614/410-8098
<http://www.olc.org>

Oklahoma Library Association

1190 Meramec Station Road, Suite 207
Ballwin, MO 63021-6902
800/843-8482 Fax: 636/529-1396
<http://www.oklibs.org>

Oregon Library Association

P.O. Box 3067
La Grande, OR 97850
541/962-5824
<http://www.olaweb.org>

Pacific Northwest Library Association (AK, ID, MT, WA, AL, BC)

Montana State University Billings Library
1500 University Drive
Billings MT 59101
406/657-1661 Fax: 406/657-2037
<http://www.pnla.org>

Pennsylvania Library Association

220 Cumberland Parkway, Suite 10
Mechanicsburg, PA 17055
717/766-7663 Fax: 717/766-5440
<http://www.palibraries.org>

Rhode Island Library Association

P.O. Box 6765
Providence, RI 02940
<http://www.rilibraries.org>

South Carolina Library Association

1927 Thurmond Mall Suite 101
Columbia, SC 29201
803/252-1087
<http://www.scla.org>

South Dakota Library Association

208 West 5th Avenue
P.O. Box 283
Lennox, SD 57039
<http://www.sdlibraryassociation.org>

Southeastern Library Association (AL, AR, FL, GA, KY, LA, MS, NC, SC, TN, VA, WV)

SELA Administrative Services
c/o Dr. Gordon Baker
P.O. Box 30703
Savannah, GA 31410
404/444-0251
<http://www.selaonline.org>

Tennessee Library Association

P.O. Box 6297
Sparta, TN 38583
931/607-1182
<http://www.tnla.org>

Texas Library Association

3355 Bee Cave Rd. #401
Austin, TX 78746-6763
512/328-1518 Fax: 512/328-8852
<http://www.tsla.org>

Utah Library Association

P.O. Box 708155
Sandy, UT 84070
<http://www.ula.org>

Vermont Library Association

P.O. Box 803
Burlington, VT 05402-0803
<http://www.vermontlibraries.org>

Virginia Library Association

PO Box 56312
Virginia Beach, VA 23456
757/689-0594 Fax: 757/447-3478
<http://www.vla.org>

Washington Library Association

P.O. Box 33808
Seattle, WA 98133
206/823-1138
<http://www.wla.org>

C. Museums**Alabama Museums Association**

<http://www.alabamamuseums.org>

Museums Alaska

625 C Street
Anchorage, AK 99501
907/371-4348
Email: president@museumsalaska.org
<http://www.museumsalaska.org>

Museum Association of Arizona

P.O. Box 63902
Phoenix AZ 85082
Email: azmuseums@gmail.com
<http://www.azmuseums.org>

Arkansas Museums Association

P.O. Box 3292
Little Rock, AR 72203
Email: arkansasmuseums@gmail.com
<http://www.arkansasmuseums.org/>

West Virginia Library Association

P.O. Box 1432
Morgantown, WV 26507
<http://wvla.org>

Wisconsin Library Association

P.O. Box 6437
122 Owen Road #6437
Monona, WI 53716
608/245-3640
<http://wla.wisconsinlibraries.org>

Wyoming Library Association

1190 Meramec Station Road, Suite 207
Ballwin, MO 63021-6902
800/969-6562 ext. 6
<http://www.wyla.org>

California Association of Museums

P.O. Box 1455
Santa Cruz, CA 95061-1455
831/471-9970
Email: admin@calmuseums.org
<http://www.calmuseums.org>

Colorado-Wyoming Association of Museums

<http://www.cwam-us.org/>

Connecticut League of History Organizations

Central Connecticut State University,
Department of History
1615 Stanley Street
New Britain, CT 06050
860/832-2674
Email: info@clho.org
<http://clho.org>

Delaware Museum Association
Email: info@delawaremuseum.org
<https://delawaremuseum.org/>

Florida Association of Museums
P.O. Box 10951
Tallahassee, FL 32302
850/222-6028 Fax: 850/222-6112
Email: fam@flamuseums.org
<http://www.flamuseums.org>

Georgia Association of Museums and Galleries
P.O. Box 2133
Marietta, GA 30061
770/853-7539
E-mail: gamg@gamg.org
<http://www.gamg.org>

Hawai'i Museum Association
<http://www.hawaiimuseums.org>

Idaho Association of Museums
51 N. Center
Rexburg, ID 83440
208/359-3063
Email: idahomuseums@gmail.com
<http://www.idahomuseums.org>

Illinois Association of Museums
5431 N. Normandy Ave.
Chicago, IL 60656
773/426-4885
Email: illinoismuseums@gmail.com
<http://www.illinoismuseums.org>

Association of Indiana Museums
317/234-5255
Email: indianamuseums@gmail.com
<https://inmuseums.org/>

Iowa Museum Association
P.O. Box 824
Cedar Falls, IA 50613
319-239-2236
Email: director@iowamuseums.org
<http://www.iowamuseums.org>

Kansas Museums Association
Wichita State University
Public Policy and Management Center (Box 211)
Attn: KMA
1845 Fairmount
Wichita, KS 67260
316/978-6535
<http://ksmuseums.org>

Kentucky Museum & Heritage Alliance
<http://www.kymuseums.org>

Louisiana Association of Museums
P.O. Box 4434
Baton Rouge, LA 70821
<https://lamuseums.org>

Maine Archives and Museums (MAM)
PO Box 46
Cumberland Center, Maine 04021
info@mainemuseums.org
207/400-6965
<http://www.mainemuseums.org/>

Maryland Museums
<https://mdmuseums.org>

Michigan Museums Association
P.O. Box 5246
Cheboygan, MI 49721
313/334-7643
Email: lcbrisson@michigammuseums.org
<http://www.michiganmuseums.org>

Mid-Atlantic Association of Museums
P.O. Box 4
Cooperstown, NY 13326
607/431-8248
Email: info@midatlanticmuseums.org
<http://www.midatlanticmuseums.org>

Association of Midwest Museums
PO Box 6267
Fishers, IN 46038-6267
888/724-4266
<http://www.midwestmuseums.org/>

Minnesota Association of Museums

7455 France Ave. S #613
Edna, MN 55435-4702
Email: info@minnesotamuseums.org
<http://www.minnesotamuseums.org>

Mississippi Museums Association

P.O. Box 638
Jackson, MS 39205
Email: info@msmuseums.org
<https://msmuseums.org>

Missouri Association for Museums & Archives

P.O. Box 996
Columbia, MO 65205
Email: info@missourimuseums.org
<https://mama.wildapricot.org>

Museums Association of Montana

225 N. Roberts
Helena, MT 59601
406/444-4789
<http://www.montanamuseums.org>

Mountain Plains Museum Association

P.O. Box 140598
Broken Arrow, OK 74014
440/812-7221
Email: director@mpma.net
<http://www.mpma.net>

Nebraska Museums Association

<http://www.nebraskamuseums.org>

Nevada Museums Association

P.O. Box 571737
Las Vegas, NV 89157
<http://www.nevadamuseums.org/nma>

New England Museum Association

22 Mill Street, Suite 409
Arlington, MA 02476
781/641-0013 Fax: 781/641-0053
<http://www.nemanet.org>

Association of Historical Societies of New Hampshire

P.O. Box 135
Concord, NH 03302-0135
Email: historicalsocietiesnh@gmail.com
<http://www.historicalsocietiesnh.com/>

New Jersey Association of Museums

555 Grand Ave., P.O. Box 77316
Ewing, NY 08628
<https://njmuseums.wildapricot.org>

New Mexico Association of Museums

PO. Box #149
1933 San Mateo Blvd. NE
Albuquerque, NM 87110
Email: contact.nmam@gmail.com
<http://www.nmmuseums.org/>

Museum Association of New York

265 River Street
Troy, NY 12180
518/273-3400
<https://nysmuseums.org>

North Carolina Museums Council

P.O. Box 2603
Raleigh, NC 27602-2603
<http://www.ncmuseums.org>

Ohio Museums Association

800 E. 17th Ave.
Columbus, OH 43211
614/297-2375
Email: oma@ohiohistory.org
<http://www.ohiomuseums.org>

Oklahoma Museums Association

2020 Remington Place
Oklahoma City, Oklahoma 73111
405/424-7757 Fax: 405/427-5068
Email: info@okmuseums.org
<http://www.okmuseums.org>

Oregon Museums Association

P.O. Box 8604
Portland, OR 97207
Email: connect@oregonmuseums.org
<http://www.oregonmuseums.org>

Pennsylvania Museums

300 North Street, Room 504
Harrisburg, PA 17120
717/909-4951
Email: rusty.baker@pamuseums.org
<http://www.pamuseums.org>

South Carolina Federation of Museums

P.O. Box 12574
Columbia, SC 29211
843/349-2947
Email: scfm@scmuseums.org
<http://www.southcarolinamuseums.org>

Association of South Dakota Museums

<http://southdakotamuseums.wildapricot.org>

Southeastern Museums Conference

P.O. Box 550746
Atlanta, GA 30355-3246
404/814-2047 Fax: 404/814-2031
Email: membershipservices@semcdirect.net
<http://www.SEMCdirect.net>

Tennessee Association of Museums

PO Box 330984
Nashville, TN 37203
615/495-3354
Email: tnmuseums@gmail.com
<http://www.tnmuseums.org>

Texas Association of Museums

1108 Lavaca Street, Suite 110, #626
Austin, TX 78701
817/332-1177
<http://www.texasmuseums.org>

Utah Museums Association

P.O. Box 2077
Salt Lake City, UT 84110
202/251-0549
<http://www.utahmuseums.org>

Virginia Association of Museums

3126 W. Cary St., #447
Richmond, VA 23221
804/358-3170
<http://www.vamuseums.org>

Washington Museum Association

PO Box 10633
Yakima, WA 98909
Email:
contact@washingtonmuseumassociation.org
<http://www.washingtonmuseumassociation.org>

Western Museums Association

P.O. Box 4738
Tulsa, OK 74159
707/433-4701
Email: wma@westmuse.org
<http://www.westmuse.org>

West Virginia Association of Museums

P.O. Box 4589
Morgantown, WV 26504
Email: museumsofwv@gmail.com
<https://museumsofwv.org>

Wisconsin Federation of Museums

P.O. Box 468
Madison, WI 53701-0468
<http://www.wisconsinmuseums.org>

Colorado-Wyoming Association of Museums

<http://www.cwam-us.org/>

III. SERVICE PROVIDERS FOR EMERGENCY RESPONSE

The purpose of this list is to assist in identifying service providers for inclusion on an Emergency Telephone List.

Qualifications and references for the service providers should be investigated ahead of time to ensure proper selection. Many of the providers will come on-site to become familiar with your institution so they can respond efficiently in the event of an emergency.

All service providers who are handling collection materials, such as when moving or cleaning, should be informed about the appropriate precautions and handling procedures. Although most of the service providers on this list are familiar with historic and cultural collections, their services may not be primarily for the recovery of cultural and historic collections. Discuss the specific recovery needs for collection materials in storage and exhibitions areas, as well as non-collection items and spaces.

ART HANDLING AND MOVING

Alexander's Mobility Services

888/839-4472

info@alexanders.net

<http://www.alexanders.net/>

Atelier Art Services, Inc.

215/842-3500

<http://www.atelierstorage.com>

Locations in Philadelphia, Delaware, and New York City.

Clancy-Cullen Moving and Storage Company, Inc.

4 Warehouse Lane, #135

Elmsford, NY 10523

718/828-3000

Email: info@clancy-cullen.com

<http://www.clancy-cullen.com>

Crozier Fine Arts

New York, NY

212/741-2024

Emergency response service: 646/753-8575

<http://www.crozierfinearts.com>

Multiple locations; see: <https://www.crozierfinearts.com/locations/>

Fine Art Services and Transportation, Inc. (FAST)

313/832-3278

Fax: 313/832-3293

<http://www.fineartsolutions.com>

Based in Detroit, MI.

Lile International Companies

888/507-6304

<http://www.lile.com>

Serves the Pacific Northwest

National Library Relocations

70 Bridge Road
Islandia, NY 11749
800/486-6837
Email: info@nlrbookmovers.com
<http://www.nlrbookmovers.com>

Terry Dowd, Inc.

2233 S. Throop St.
Chicago, IL 60608
773/342-8686 Fax: 773/342-8650
Email: chicago@terrydowd.com
<http://www.terrydowd.com>

Uovo Art

New York/Delaware: 212/265-3111
Florida: 305/751-1175
California: 650/952-0100
Email: info@uovo.art
<https://uovo.art>

U.S. Art Company, Inc.

<https://usart.com/>

Boston Region Headquarters

66 Pacella Park Drive
Randolph, MA 02368
781/986-6500
Toll Free: 800/872-7826

Chicago Region

4400 W. Ohio Street
Chicago, IL 60624
773/801-1811
Toll Free: 844/274-2636

Dallas/Fort Worth Region

8401 Chancellor Row Suite 200
Dallas, TX 75247
214/905-8430
Toll Free: 866/898-7278

Florida Region

7477 Monetary Drive
Orlando, FL 32809
407/855-3444
Toll Free: 888/802-4459

Los Angeles Region

921 West Walnut Street
Compton, CA 90220
310/609-1748
Toll Free: 877/528-7278

New York Region

101 County Ave.
Secaucus, NJ 07094
201/552-2350
Toll Free: 800/472-5784

Pacific Northwest Region

Portland, OR 97211
781/506-9158
Toll Free: 855/295-6943

St. Louis Region

9495 Aero Space Dr.
St. Louis, MO 63134
314/918-8684
Toll Free: 866/928-7278

Washington D.C. Region

3361 DH 75th Avenue
Landover, MD 20785
301/772-0226
Toll Free: 877/508-7278

William B. Meyer Library Relocation

255 Long Beach Boulevard
Stratford, CT 06615
Sales: 800/727-5985
information@meyerinc.com
<http://www.meyerinc.com>

AUDIO AND VISUAL MEDIA

See also "Film –Motion Picture"

Audio Mechanics

1200 West Magnolia
Burbank, CA 91506
818/846.5525
<http://audiomechanics.com/>

Audio Visual Preservation Solutions**AVP NYC**

253 36th Street, Suite C309, #22
Brooklyn, NY 11232
917/475-9630
<http://www.weareavp.com>

AVP Madison

634 W. Main St., Ste. 202
Madison, WI 53703

Bay Area Video Coalition

145 9th St., Ste 101
San Francisco, CA 94103
415/861-3282
preservation@bavc.org
<http://www.bavc.org>

BB Optics

27 West 20th Street, Suite 307
New York, NY 10011
212/633-8172
info@bboptics.com
<http://www.bboptics.com/>

Film preservation and archival consultation for film, video, and digital preservation.

ColorLab

5708 Arundel Ave.
Rockville, MD 20852
301/770-2128
info@colorlab.com
<http://www.colorlab.com>

Digitization, preservation, cleaning, and repair of film and videotape.

Graphic Audio – Audio Preservation Lab (formerly known as The Cutting Corporation)

7520 Standish Place
Rockville, MD 20855
301/654-2887

<https://graphicaudiolab.com/>

Digitization of audio recordings; cleaning and treatment of fragile or deteriorated recordings.

Document Reprocessors

26 Powell Lane
Penn Yan, NY 14527
800/437-9464

<http://www.documentreprocessors.com>

Vacuum drying, cleaning, respooling and duplication of videotapes, magnetic media, microfilm, photographs, and audio and video tapes.

George Blood Audio and Video

502 W. Office Center Drive
Fort Washington, PA 19034
215/248-2100

<http://www.georgeblood.com>

Data migration and digitization of obsolete and deteriorating audio, video, and film media.

The MediaPreserve - Preservation Technologies

111 Thomson Park Drive
Cranberry Township, PA 16066
800/416-2665
info@ptlp.com

<https://ptlp.com/en/>

Audio, video, and film reformatting; emergency recovery of audiovisual materials damaged from water or fire; basic repairs of recordings.

Northeast Historic Film

P.O. Box 900
85 Main St.
Bucksport, ME 04416
207/469-0924
nhf@oldfilm.org

<http://www.oldfilm.org>

Offering cold media storage vaults, vinegar isolation, acetate film identification and separation.

Smolian Sound Studios

1 Wormans Mill Court
Frederick, MD 21701
301/694-5134
smolians@erols.com

<http://soundsaver.com>

Contact: Steven Smolian

Restores most types of audio media including records, dictating machine formats, cylinders, optical discs, reel-to-reel tapes, and cassettes.

Specs Brothers

P.O. Box 195
Lodi, NJ 07644
973/777-5055
admin@specsbro.com
<http://www.specsbros.com>

Archival restoration, disaster recovery, and consulting services provided for audio and video tape.

See the Association for Moving Image Archivists Supplier Directory (version Fall 2021) for further vendors relating to Audio and Visual Materials:

<https://amianet.org/wp-content/uploads/Supplier-Directory-Fall-2021.pdf>

BOARDING-UP SERVICES

Many glass companies have 24-hour emergency boarding up services. Look in the phonebook under "Glass - Automobile, Plate, Window, etc. Dealers."

COLD STORAGE FACILITIES

If you cannot dry or treat some materials immediately, particularly books and archival records, blast freezing can be an appropriate stabilization measure in a recovery effort. Freezing allows time to make recovery decisions and arrests active mold growth. Blast freezing is a quick freezing method that reduces the formation of large ice crystals that can damage materials. The International Association of Refrigerated Warehouses publishes the *International Directory of Public Refrigerated Warehouses*, which lists member warehouses by state. The Association's telephone number is 703/373-4300. To find member warehouses in your region, visit: <https://www.gcca.org/directory/all>

The **Conservation Center for Art and Historic Artifacts** (CCAHA) has a small freezer with a capacity for freezing 45 cubic feet of books or records. <http://www.ccaha.org>

Affiliated Warehouses Co., Inc.

732/739-2323
sales@awco.com
<http://www.awco.com>

Warehouse refrigeration and freezer space. **To find your nearest location in the United States, visit:** <https://www.awco.com/united-states-warehouses/>

Americold

888/808-4877
<http://www.americold.com>

Temperature-controlled warehousing. **To find your nearest location in the United States, visit:** <https://www.americold.com/what-we-do/supply-chain-solutions/facilities/>

BELFOR

800/856-3333 (24-hour emergency line)
<http://www.belfor.com/>

A variety of recovery services, including cold storage, fire and water recovery, vacuum freeze-drying, dehumidification, and cleaning. **To find your nearest location in the United States, visit:** <https://www.belfor.com/en/us/belfor-usa-offices>

Burris Logistics

800/805-8135

<http://www.burrislogistics.com>

Temperature-controlled warehousing. **To find your nearest location in the United States, visit:**

<https://www.burrislogistics.com/locations/>

CSI Cold Storage Industries

P.O. Box 74728

Richmond, VA 23236

804/744-0700

<http://www.csiinc.org>

Supplier of building products for construction of cold storage facilities.

Polar King International, Inc.

4424 New Haven Avenue

Fort Wayne, IN 46803

877/224-8674

<http://www.polarking.com>

Offers rental of electric freezer and refrigerator walk-in units.

Polygon (formerly Munters)

800/422-6379

us_info@polyongroup.com

<http://www.polyongroup.com>

A variety of recovery services from water damage, including structural drying, humidity control, disaster planning, and consulting. **To find your nearest location in the United States, visit:**

<https://www.polyongroup.com/en-US/contact-us/>

COMPUTER DATA

In order to avoid the need to recover computer data, maintain regular tape or disk back-ups and store them off-site. If damage occurs, recovery companies will give instructions and packing information for shipping hard drives to the company for evaluation. After the evaluation, the prognosis for recovery and fee will be discussed.

Check with your computer representative for recommended computer recovery companies. The companies listed below recover hard drive data from fire and water damage.

Acme Disaster Recovery Services

304 Bloomingrove Drive

Troy, NY 12180-8415

518/266-8755 (24-hour emergency line)

<http://www.acmedrs.com>

Data, magnetic media, and microfilm recovery; document drying and reprocessing; fire and smoke damage mitigation; mold remediation; water extraction, drying, and dehumidification; emergency planning and consultation; equipment rental.

CBL Data Recovery Technologies

9925 Haynes Bridge Road, Suite 200 #190

Alpharetta, GA 30022

678/417-9150

www.cbldatarecovery.com

Hard drive and data recovery. No charge for preliminary diagnostics.

DataRecovery.com, Inc.

800/237-4200

help@datarecovery.com

<http://www.datarecovery.com>

Hard drive and data recovery; data loss prevention. **To find your nearest location in the United States, visit:** <https://datarecovery.com/contact-us/>

Data Recovery Labs

4772 East 355th Street

Willoughby, OH 44094

866/823-0333

support@datarecoverylabs.com

<http://www.datarecoverylabs.com>

Data recovery and data forensics. **To find your nearest location in the United States, visit:** <https://www.datarecoverylabs.com/company/contact-us>

DataRetrieval.com

800/659-3012 (24-hour emergency line)

info@dataretrieval.com

www.dataretrieval.com

Data recovery. No charge for preliminary diagnostics. **To find your nearest location in the United States, visit:** <https://www.dataretrieval.com/our-locations>

Document Reprocessors

26 Powell Lane

Penn Yan, NY 14527

800/437-9464

<http://www.documentreprocessors.com>

Vacuum drying, cleaning, respooling and duplication of videotapes, magnetic media, microfilm, photographs, and audio and video tapes.

Drive Savers

800/440-1904

www.drivesaversdatarecovery.com

Data recovery. **To find your nearest location in the United States, visit:** <https://drivesaversdatarecovery.com/cms-category/location/>

Electronic Restoration Services

888/355-0001

<http://www.ers-us.com>

Data recovery. **To find your nearest location in the United States, visit:** <https://www.ers-us.com/locations/>

EMag Solutions

10745 Westside Way, Suite 110
Alpharetta, GA 30009
800/876-3376
<http://www.emagsolutions.com>

Data conversion and data recovery.

One Liberty Plaza, 35th Fl.
New York, NY 10006
800/876-3376

Excalibur Data Recovery

5 Manor Parkway, Suite A
Salem, NH 03079
800/466-0893 (24-hour emergency line)
603/458-5736
excaliburdr@rcn.com
<http://www.excaliburdatarecovery.com>

Data conversion and data recovery.

Iron Mountain

888/365-4766
csateam@ironmountain.com
<http://www.ironmountain.com>

Data migration, backup, and recovery. **To find your nearest location in the United States, visit:**

<https://locations.ironmountain.com/>

Janus Associates, Inc.

2 Omega Drive
Stamford, CT 06907
203/251-0200
info@janusassociates.com
<http://www.janusassociates.com>

Electronic risk analysis, data security, and recovery.

Ontrack Data Recovery of KLDISCOVERY

855/558-3856 (24-hour emergency line)
www.ontrack.com

Data recovery. **To find your nearest location in the United States, visit:**

<https://www.ontrack.com/en-us/contact#support>

SalvageData Recovery

855/901-1087
<http://www.SalvageData.com>

Data recovery. **To find your nearest location in the United States, visit:**

<https://www.salvagedata.com/locations/>

Secure Data Recovery Services

800/388-1266 (24-hour emergency line)
www.securedatarecovery.com

Data recovery. **To find your nearest location in the United States, visit:**

<https://www.securedatarecovery.com/locations>

SunGard Availability Services

866/722-1313

<http://www.sungardas.com>

Data recovery and IT disaster recovery consulting. **To find your nearest location in the United States, visit:** <https://www.sungardas.com/en-us/facilities/?region=north-america>

Trillicom

82 West Cochran Street, Suite A

Simi Valley, CA 93065

805/577-1062

sales@trillicom.com

www.trillicom.com

Data migration and conversion.

CONSERVATORS

Conservators can provide expertise through consultation, review of salvage procedures in your Emergency Plan, assessment of collection damage at the time of an emergency, assistance in developing salvage procedures, as well as provision of conservation treatment of damaged objects. Because of the highly technical skills needed in conservation, conservators tend to specialize in a particular type of object, such as works of art on paper, sculpture, ethnographic materials, decorative materials, textiles, paintings, photographs, furniture, and books.

American Institute for Conservation

727 15th Street NW, Suite 500

Washington, DC 20005

202/452-9545

info@culturalheritage.org

<http://www.culturalheritage.org>

A list of conservators in your region can be found through AIC's website by following the "Find a Professional" link: <https://www.culturalheritage.org/about-conservation/find-a-conservator>

Balboa Art Conservation Center

P.O. Box 3755

San Diego, CA 92163

619/236-9702

www.bacc.org

The Conservation Center

400 N. Wolcott Avenue

Chicago, IL 60622

800/250-6919

773/673-8104 (24-hour emergency line)

info@theconservationcenter.com

<http://www.theconservationcenter.com/>

Conservation Center for Art & Historic Artifacts (CCAHA)

264 South 23rd Street
Philadelphia, PA 19103
215/545-0613
ccaaha@ccaaha.org
<http://www.ccaha.org>

Treatment services are available for drawings, prints, maps, posters, historic wallpaper, architectural drawings, musical scores, photographs, rare books, scrapbooks, manuscripts, and related materials such as parchment and papyrus. CCAHA has the ability to treat oversized materials and to handle a large volume of work.

The Gerald R. Ford Conservation Center

1326 South 32nd Street
Omaha, Nebraska 68105
402/595-1180
hn.fordcenter@nebraska.gov
<https://history.nebraska.gov/conservation-center>

Intermuseum Conservation Association (ICA – Art Conservation)

2915 Detroit Avenue
Cleveland, OH 44113
216/658-8700
info@ica-artconservation.org
<http://www.ica-artconservation.org/>

Midwest Art Conservation Center

2400 Third Avenue South
Minneapolis, MN 55404
612/870-3120 (main line and directs to a 24-hour emergency line)
info@preserveart.org
www.preserveart.org

Northeast Document Conservation Center

100 Brickstone Square
Andover, MA 01810
855/245-8303 (24-hour emergency line)
978/470-1010
info@nedcc.org
<https://www.nedcc.org/>

The Textile Conservation Workshop

3 Main Street
South Salem, NY 10590
914/763-5805
textile@bestweb.net
www.textileconservationworkshop.org

Williamstown + Atlanta Art Conservation Centers

227 South Street
Williamstown, MA 01267
413/458-5741
wacc@williamstownart.org
www.williamstownart.org

6000 Peachtree Road
Atlanta, GA 30341
404/733-4589
aacc@williamstownart.org

DEHUMIDIFICATION

Acme Disaster Recovery Services

304 Bloomingrove Drive
Troy, NY 12180
518/266-8755 (24-hour emergency line)
<http://www.acmedrs.com>

Data, magnetic media, and microfilm recovery; document drying and reprocessing; fire and smoke damage mitigation; mold remediation; water extraction, drying, and dehumidification; emergency planning and consultation; equipment rental.

Aggreko

844/357-8099
<https://www.aggreko.com/en-us>

Equipment rental including dehumidifiers, heating, cooling, and power supply units. **To find your nearest location in the United States, visit:** <https://www.aggreko.com/en-us/about-us>

BELFOR

800/856-3333 (24-hour emergency line)
<http://www.belfor.com/>

A variety of recovery services, including cold storage, fire and water recovery, vacuum freeze-drying, dehumidification, and cleaning. **To find your nearest location in the United States, visit:** <https://www.belfor.com/en/us/belfor-usa-offices>

Blackmon-Mooring and BMS Cat

866/620-9644 (24-hour emergency line)
<http://www.bmscat.com>

A variety of recovery services for facility and contents, including desiccant and refrigerant dehumidification, vacuum freeze-drying, HVAC cleaning and decontamination, and data and media recovery. **To find your nearest location in the United States, visit:** <https://www.bmscat.com/service-locations/>

Polygon (formerly Munters)

800/422-6379
us_info@polygongroup.com
<http://www.polygongroup.com>

A variety of recovery services from water damage, including structural drying, humidity control, disaster planning, and consulting. **To find your nearest location in the United States, visit:** <https://www.polygongroup.com/en-US/contact-us/>

FILM -- MOTION PICTURE

See also "Audio and Visual Media."

Cinema Arts, Inc.

207 Lincoln Green Lane
P.O. Box 452
Newfoundland, PA 18445
570/676-4145
cinemaarts@gmail.com

Full service motion picture film preservation laboratory, specialists in shrunken/damaged film.

ColorLab

5708 Arundel Ave.
Rockville, MD 20852
301/770-2128
info@colorlab.com
<http://www.colorlab.com>

Digitization, preservation, cleaning, and repair of film and videotape.

Graphic Audio – Audio Preservation Lab (formerly known as The Cutting Corporation)

7520 Standish Place
Rockville, MD 20855
301/654-2887
<https://graphicaudiolab.com/>

Digitization of audio recordings; cleaning and treatment of fragile or deteriorated recordings.

George Blood Audio and Video

502 W. Office Center Drive
Fort Washington, PA 19034
215/248-2100
<http://www.georgeblood.com>

Data migration and digitization of obsolete and deteriorating audio, video, and film media.

See the Association for Moving Image Archivists Supplier Directory (version Fall 2021) for further vendors relating to Audio and Visual Materials:

<https://amianet.org/wp-content/uploads/Supplier-Directory-Fall-2021.pdf>

FIRE & WATER DAMAGE SALVAGE

Service providers listed in the local *Yellow Pages* or Google under "Fire & Water Damage Restoration," for the most part, clean smoke and water-damaged buildings and their contents, such as carpets and office furniture and equipment. They usually are **not** sources for cleaning cultural and historic collections. To review odor removal procedures, consult a conservator. Some suppliers and procedures, such as the use of ozone for smoke odor removal, may not be appropriate for use with cultural and historical collections.

Acme Disaster Recovery Services

304 Bloomingrove Drive
Troy, NY 12180-8415
518/266-8755 (24-hour emergency line)
<http://www.acmedrs.com>

Data, magnetic media, and microfilm recovery; document drying and reprocessing; fire and smoke damage mitigation; mold remediation; water extraction, drying, and dehumidification; emergency planning and consultation; equipment rental.

BELFOR

800/856-3333 (24-hour emergency line)
<http://www.belfor.com/>

A variety of recovery services, including cold storage, fire and water recovery, vacuum freeze-drying, dehumidification, and cleaning. **To find your nearest location in the United States, visit:**
<https://www.belfor.com/en/us/belfor-usa-offices>

Blackmon-Mooring and BMS Cat

866/620-9644 (24-hour emergency line)
<http://www.bmscat.com>

A variety of recovery services for facility and contents, including desiccant and refrigerant dehumidification, vacuum freeze-drying, HVAC cleaning and decontamination, and data and media recovery. **To find your nearest location in the United States, visit:**
<https://www.bmscat.com/service-locations/>

Polygon (formerly Munters)

800/422-6379
us_info@polygongroup.com
<http://www.polygongroup.com>

A variety of recovery services from water damage, including structural drying, humidity control, disaster planning, and consulting. **To find your nearest location in the United States, visit:**
<https://www.polygongroup.com/en-US/contact-us/>

SERVPRO® Industries, Inc.

801 Industrial Blvd.
Gallatin, TN 37066
888/714-3856 615/451-0200
<http://www.servpro.com>

Fire and water damage restoration. Numerous regional locations; call main number or visit the website for the location nearest you.

FOOD

To provide welcome refreshment for staff and volunteers who are assisting in the recovery effort. Compile a list of caterers or local restaurants with delivery services.

FREEZE-DRYING

BELFOR

800/856-3333 (24-hour emergency line)

<http://www.belfor.com/>

A variety of recovery services, including cold storage, fire and water recovery, vacuum freeze-drying, dehumidification, and cleaning. **To find your nearest location in the United States, visit:** <https://www.belfor.com/en/us/belfor-usa-offices>

Blackmon-Mooring and BMS Cat

866/620-9644 (24-hour emergency line)

<http://www.bmscat.com>

A variety of recovery services for facility and contents, including desiccant and refrigerant dehumidification, vacuum freeze-drying, HVAC cleaning and decontamination, and data and media recovery. **To find your nearest location in the United States, visit:** <https://www.bmscat.com/service-locations/>

Document Reprocessors

26 Powell Lane

Penn Yan, NY 14527

800/437-9464

<http://www.documentreprocessors.com>

Vacuum drying, cleaning, respooling and duplication of videotapes, magnetic media, microfilm, photographs, and audio and video tapes.

Polygon (formerly Munters)

800/422-6379

us_info@polygongroup.com

<http://www.polygongroup.com>

A variety of recovery services from water damage, including structural drying, humidity control, disaster planning, and consulting. **To find your nearest location in the United States, visit:** <https://www.polygongroup.com/en-US/contact-us/>

HAZARDOUS MATERIAL

To find an industrial hygienist or environmental consultant look in the *Yellow Pages* under or Google terms such as "Lead Substance Removal & Abatement Service," "Asbestos Removal & Abatement Service," and "Environmental Conservation & Ecological Organizations."

Arts, Crafts & Theater Safety, Inc. (ACTS)

181 Thompson Street, #23

New York, NY 10012-2586

212/777-0062

ACTSNYC@cs.com

<http://www.artscraftstheatersafety.org>

Contact: Monona Rossol

Founded in 1987, ACTS is a not-for-profit corporation dedicated to providing health and safety services to the arts and publishes *ACTS FACTS*, the Monthly Newsletter for Arts, Crafts and Theater Safety, Inc. (ACTS). In addition to conducting lectures and workshops, staff members conduct OSHA compliance training sessions and inspections, provide technical assistance for building planning and renovation projects, as well as researches and edits safety materials.

Environmental Information Association

6935 Wisconsin Avenue, Suite 306
Chevy Chase, MD 20815-6112
888/343-4342 Fax: 301/961-3094
info@eia-usa.org
<http://www.eia-usa.org>

Contact for information about asbestos abatement.

Eurofins Built Environment

<http://www.eurofinsus.com>

Eurofins Built Environment provides Industrial Hygiene (IH) and Indoor Air Quality (IAQ) testing services to protect the health of people in built structures from a range of potentially hazardous environmental conditions. For locations of indoor air quality testing, analytic laboratory testing and air emissions, see: <https://www.eurofinsus.com/environment-testing/built-environment/locations/>

National Institute of Environmental Health Sciences

P.O. Box 12233, Mail Drop K3-16
Research Triangle Park, North Carolina USA 27709
919/541-3345 Fax: 919/541-4395
webcenter@niehs.nih.gov
<http://www.niehs.nih.gov>

A clearinghouse on environmental health effects.

National Lead Information Center

422 South Clinton Avenue
Rochester, NY 14620
800/424-LEAD (5323) Fax: 585/232-3111
<http://www2.epa.gov/lead/forms/lead-hotline-national-lead-information-center>

Provides information on lead hazards.

PuroClean Property Restoration Specialists

800/775-7876
<http://www.puroclean.com/>

Water, fire, and mold damage remediation, as well as biohazard clean-up. Offices are located throughout the U.S. and can be found here: <https://puroclean.com/offices>

US Consumer Product Safety Commission

4330 East West Highway
Bethesda, MD 20814
800/638-2772
<http://www.cpsc.gov>

Call to request information about potential hazards of commercial products.

MICROFILM

Acme Disaster Recovery Services

304 Bloomingrove Drive
Troy, NY 12180-8415
518/266-8755 (24-hour emergency line)
<http://www.acmedrs.com>

Data, magnetic media, and microfilm recovery; document drying and reprocessing; fire and smoke damage mitigation; mold remediation; water extraction, drying, and dehumidification; emergency planning and consultation; equipment rental.

Advantage Archives

1025 33rd Ave SW
Cedar Rapids, IA 52404
855/303-2727
<http://www.advantage-companies.com>

Backstage Library Works

(Formerly OCLC's Preservation Services Center)
Nine South Commerce Way
Bethlehem, PA 18017
801/356-1852
Toll Free: 800/288-1265
info@bslw.com
<http://www.bslw.com>

25 East 1700 South
Provo, UT 84606

Washing, duplicating, and storage of 16 mm, 35 mm and 105 mm silver roll microfilm.

Document Reprocessors

26 Powell Lane
Penn Yan, NY 14527
800/437-9464
<http://www.documentreprocessors.com>

Vacuum drying, cleaning, respooling and duplication of videotapes, magnetic media, microfilm, photographs, and audio and video tapes.

EMI Imaging

636 Commerce St.
Stuart, VA 24171
276/694-4660
Toll Free: 855/559-4364
<http://www.emiimaging.com>

Microfilm and microfiche recovery.

MOLD RECOVERY

According to the American Industrial Hygiene Association, Florida, Louisiana, Maryland, Texas, and Virginia are states that require licensing of mold remediation contractors or assessors. Several states are considering legislative proposals. To locate a certified Mold Removal Specialist/Applied Microbial Remediation Technician in your area, visit: The Institute of Inspection Cleaning and Restoration Certification (IICRC) at <http://www.iicrc.org>.

Conservation Center for Art and Historic Artifacts (CCAHA)

264 South 23rd Street
Philadelphia, PA 19103
215/545-0613 Fax: 215/735-9313
ccaaha@ccaaha.org
<http://www.ccaha.org>

Provides recovery advice, assistance and conservation treatment of paper-based materials affected by mold.

PuroClean Property Restoration Specialists

800/775-7876
<http://www.puroclean.com/>

Water, fire, and mold damage remediation, as well as biohazard clean-up. Offices are located throughout the U.S. and can be found here: <https://puroclean.com/offices>

MYCOLOGIST

Since some molds can cause serious illness, a mycologist to identify the species present should assess mold outbreaks. Contact your local hospital, university, or commercial testing lab that specializes in mold identification. They will provide the sampling procedures to follow. Companies that provide mold identification services may also be found in the *Yellow Pages* or in Google among the listings under headings/search terms such as “Environmental, Conservation & Ecological Associations,” “Lead Substance Removal & Abatement Service,” or “Asbestos Removal & Abatement Service.”

Eurofins Built Environment

<http://www.eurofinsus.com>

Mold and microbial testing services through Eurofins include culture testing, direct microscopy, biochemistry and molecular biology methods such as Spore Trap, Biolog, FAME, API® and qPCR for mold investigations, cleanroom testing, risk assessments and disaster recovery. See <https://www.eurofinsus.com/environment-testing/built-environment/services/mold-environmental-microbiology/> for more information, and <https://www.eurofinsus.com/environment-testing/built-environment/locations/> for locations.

Micro Air, Inc.

6320 La Pas Trail
Indianapolis, IN 46268
317/293-1533
microair@microair.com
<http://www.microair.com>

Ozone Solutions, Inc.

451 Black Forest Rd.
Hull, IA 51239
888/892-0303
www.ozonesolutions.com

Multiple services including mold/mildew, odor removal, smoke & fire restoration, air dryers, and more.

PEST CONTROL

Bell Environmental Services

229 New Road
Parsippany, NJ 07054
877/376-1775
Email: info@bell-environmental.com

For a list of service areas, visit: <http://bell-environmental.com/about-us/service-area/>

Ehrlich

866/844-5083

<http://www.jcehrlich.com>

Numerous offices throughout Delaware, Maryland, New Jersey, Pennsylvania, Virginia, and Washington DC. For nearest location, click on "Locations."

Insects Limited, Inc

16950 Westfield Park Rd.
Westfield, IN 46074 USA
317/896-9300 Fax: 317/867-5757
Email: info@insectslimited.com
<http://www.insectslimited.com/>

National Pest Management Association

10460 North Street
Fairfax, VA 22030
703/352-6762 Fax: 703/352-3031
Email: NPMATeam@vaultcommunications.com

To find a licensed pest control professional in your area see PestWorld.org, the official pest management website of the National Pest Management Association at: <http://www.pestworld.org/find-a-pest-control-professional/>

PHOTOGRAPHS & NEGATIVES

Chicago Albumen Works

P.O. Box 805
174 Front Street
Housatonic, MA 01236
413/274-6901 Fax: 413/274-6934
info@albumenworks.com

<http://www.albumenworks.com>

Digital archiving and printing services.

Conservation Center for Art and Historic Artifacts (CCAHA)

264 South 23rd Street
Philadelphia, PA 19103
215/545-0613 Fax: 215/735-9313
ccaaha@ccaaha.org
<http://www.ccaha.org>

Northeast Document Conservation Center

100 Brickstone Square
Andover, MA 01810
855/245-8303 (24-hour emergency line)
978/470-1010
info@nedcc.org
<https://www.nedcc.org/>

POISON

American Association of Poison Control Centers

24-hour line: 800/222-1222
info@aapcc.org
<http://www.aapcc.org>

Call to locate your local Poison Control Center.

SECURITY SERVICES AND SITE ACCESS

If damage occurs to the building, it may be necessary to hire security services to safeguard the building and collections. Your security company may be able to provide 24-hour security guards or advise you on an appropriate service to contact.

Security procedures should be reviewed throughout the recovery effort to ensure the safety of staff and the collections. At a minimum, establish a list of authorized persons to enter the building, and maintain logs for sign-in and sign-out. If appropriate, provide identification tags, especially for volunteers.

Select one person to speak to the media for the institution. Inform all persons assisting in the recovery effort to whom they should refer all requests from the media.

Corporate Emergency Access System (CEAS)

34 South First Street, Suite 3
Fulton, NY 13069
888/353-BNET (2638) Fax: 888/353-2630
support@ceas.com
<http://www.ceas.com>

A pre-event credentialing program utilized in certain cities (including Baltimore, New York City, and Philadelphia) which authenticates critical business employees for access to restricted areas following a disaster or serious emergency using a secure identification card recognized by the police.

STORAGE (Off-site)

Check in the *Yellow Pages* or Google under "Storage - Household & Commercial." See also "Art Handling and Moving;" many of the service providers listed offer secure, climate-controlled storage.

THEFT REPORTING

Theft reporting significantly increases the likelihood of finding the missing objects. An emergency preparedness and response plan should include procedures for theft response. Photographs and object documentation provide essential information for identifying and recovering stolen materials. If you have a theft, report the loss to the local law enforcement and your insurance company. Once the proper authorities have been notified, publicize your loss in local newspapers, collectors' trade journals, Internet listservs, etc. Local law enforcement and your insurance company can assist you in identifying

places to register your loss. Local law enforcement will assist in contacting Interpol and the National Stolen Art File maintained by the FBI. For additional information on reporting of theft, see if your professional organization has published guidelines.

Below are some national organizations, publications and listservs that publicize lost and stolen objects.

Antiquarian Booksellers Association of America

155 Water Street, Fl 6, Suite 7
Brooklyn, NY 11201
212/944-8291
Email: sbenne@abaa.org
<http://www.abaa.org>

The International League of Antiquarian Booksellers, of which ABAA is a part, makes available lists and descriptions of stolen books for both its members and the public:
<https://www.abaa.org/blog/category/security>

Art Loss Register

16 Black Friars Lane
London
EC4V 6EB
United Kingdom
+44 (0)20-7841-5780
Email: info@artloss.com
<http://www.artloss.com>

The Art Loss Register is headquartered in London. In 1991, IFAR joined partners with the Art Loss Register in London to maintain a database of lost objects with a value over \$500 that can be uniquely identified. Items in the database are checked regularly against catalogs of major auction houses. In addition, IFAR publishes a magazine, *IFARreports*, where losses can be reported. The magazine is circulated to dealers and auction houses. The Art Loss Register uses an *Object ID Checklist* that notes the types of information needed to document an object.

Association of College & Research Libraries/Rare Books and Manuscripts Section (ACRL/RBMS) Security Committee

American Library Association
50 East Huron St.
Chicago, IL 60611-2795
800/545-2433
<http://www.ala.org/acrl/rbms/acr-rbmsec>

Federal Bureau of Investigation

National Stolen Art File
Art Theft Program
<https://www.fbi.gov/investigate/violent-crime/art-theft/national-stolen-art-file>

If you have a tip regarding a stolen piece of art, report it through <https://tips.fbi.gov/>

International Association of Professional Security Consultants

136 Everett Road
Albany, NY 12205
518/694-4578
iapsc@iapsc.org
<http://www.iapsc.org>

Interpol

General Secretariat
200, quai Charles de Gaulle
69006 Lyon France
Fax: +33 (0)4 72 44 71 63

<https://www.interpol.int/en/Crimes/Cultural-heritage-crime>

Investigates international thefts of cultural property. Submit reports via Interpol liaison at state or provincial level or via F.B.I.

Professional Autograph Dealers Association (PADA)

<http://www.padaweb.org>

Saving Antiquities for Everyone Inc. (SAFE)

<http://www.savingantiquities.org/>

A non-profit organization focused on raising public awareness about the illegal trade of cultural artifacts. Presents lectures and conferences.

Society of American Archivists (SAA)

17 North State Street, # 1425
Chicago, IL 60602-4061
866/722-7858 Fax: 312/606-0728

<http://www2.archivists.org>

SAA has a Security Section that focuses on security issues within library special collections and archives: <https://www2.archivists.org/groups/security-section>

In addition, the following resources include Internet discussion lists and online databases where thefts are announced:

DeRicci Project, a directory of institutions in the United States and Canada holding pre-1600 manuscripts (for pre-1600 manuscripts only) – contact dericci@aol.com

Exlibris Electronic Discussion List – <https://list.indiana.edu/sympa/info/exlibris-l>

International League of Antiquarian Booksellers' stolen books database –

<https://missingbooksregister.org/>

Museum Security Network – https://groups.google.com/g/museum_security_network/about

III. EMERGENCY SUPPLY AND EQUIPMENT VENDORS

The purpose of this emergency supplies and equipment list is to assist in preparing a list of vendors and assemble a stock of supplies and equipment to have on-hand so that recovery efforts can be started as quickly as possible.

Selecting supplies and equipment to have on-site

An institution's expected needs for recovering from emergencies guides the selection and quantity of supplies and equipment. After determining all of the supplies that might be required, a decision can be made as to which supplies are needed on-site and which can be quickly purchased, rented, or borrowed.

Supplies and equipment that are required to safeguard collections during times of potential danger and those needed for immediate recovery efforts are essential to have on-hand. These supplies do not need to be of archival or preservation quality. For example, standard paper towels and unprinted newspaper can be used instead of the more expensive blotting papers. During an emergency, creative and practical use of supplies will be necessary for the success of the initial salvage effort.

In addition to supplies and equipment purchased specifically for emergency use, some useful items may already be on-site, such as fans, vacuum cleaners, furniture (tables, chairs), stepladders, and book trucks. Make arrangements in advance to ensure access to these items in an emergency.

Identifying and contacting vendors

Identify appropriate vendors in advance in order to save time during an emergency. The vendor's business hours, address, telephone number, and a contact person should be noted. Identify supplies and equipment that can be purchased quickly or rented from your local hardware and discount stores. It is also very important to list vendors from outside the local area in case local vendors are affected by the same emergency.

Make arrangements for pick-up or delivery and payment in advance, so purchase or rental can be expedited. Special procedures may need to be developed in order to authorize the expenditure of funds quickly. It is very helpful to have available local telephone books and the catalogs from vendors and local hardware stores. Remember that some of the supplies will be needed in bulk.

Storing supplies

Give careful consideration to where supplies and equipment are stored. Multiple storage areas may be useful in the event that one section of the building is damaged. Consider storing supplies in waterproof containers to safeguard supplies from water damage and to assist in transporting supplies. Cooperative arrangements with local institutions for storing supplies may also be a useful option for some back-up supplies.

Supplies should be designated and labeled "For Use Only in an Emergency." An inventory list should be maintained and checked regularly. Keys to the storage locations should be accessible for appropriate access. Supplies with expiration dates should be noted and checked on a regular basis, such as camera film and batteries.

A. SUGGESTED LIST OF SUPPLIES AND EQUIPMENT TO HAVE ON-HAND

This list is provided to assist in the selection of supplies and equipment to have on-hand and accessible. The supplies and equipment noted below are typically needed to begin a recovery effort.

Information

Building plans
Emergency plan
Emergency telephone list
Salvage information
Staff list with home phone numbers
Telephone books
Vendor catalogs

Documentation

Camera & film and/or digital camera
Clipboards and notepads
Environmental monitoring equipment
Marking & recording supplies
Pencils and waterproof markers
Tape recorder, voice alternative to written documentation

Cleaning

Brooms, large & whisk
Dustpans
Soft brushes
Buckets
Cloth, soft & lint-free
Disinfectant
Ivory soap
Distilled water
Garbage bags
Garden hose, adjustable nozzle
Handy wipes
Mops
Paper towels
Rags/old towels
Sponges, various sizes
Wet/dry vacuum cleaners
Plastic aprons

Safety

Chemical lightsticks
Chemical spill absorbing material
Drinking water
Dust masks
Ear plugs
First aid kit
Gloves (latex, cotton, safety, nitrile)
Hard hats
Radios (two-way and battery-operated)
Respirators
Safety glasses
Signage (barricade and hazard alert)

Packing & Moving

Book trucks/rolling carts
Boxes
Dollies
Freezer paper
Ladders
Moving pads
Pallets
Plastic bags, various sizes
Plastic sheeting
Scissors
Step-stools
String/twine/rope
Tables
Tapes (adhesive, duct, electrical, masking, packing)
Tissue paper

Tools

Crow bar
Hammer
Jacks
Pliers
Screwdrivers
Shovel
Tape measure
Utility knives
Wire cutter
Wrenches

Drying

Blotting paper
Clothesline & clothespins
Dehumidifiers
Drying racks (for wet paper)
Fans
Polyester web
Portable heaters
Unprinted newsprint

Electrical devices

Adapters
Batteries
Drop lights
Extension cords
Flashlights
Electric heater, portable
Generator, portable

B. SUPPLY AND EQUIPMENT VENDORS

As you develop your list of emergency supplies, identify local stores that carry the needed supplies and equipment. If a large-scale disaster is a possibility, vendors from national or regional hardware franchises should be contacted.

BAGS (plastic) are available from grocery and discount stores. For long-term storage needs, inert plastic bags, such as polyethylene and polypropylene, are available from conservation supply companies.

Conservation Resources International, L.L.C.

7350-A Lockport Place

Lorton, VA 22079

800/634-6932 Fax: 703/321-0629

<http://www.conservationresources.com>

Consolidated Plastics

4700 Prosper Drive

Stow, OH 44224

800/362-1000 Fax: 800/858-5001

<http://www.consolidatedplastics.com>

Gaylord Archival

P.O. Box 4901

Syracuse, NY 13221-4901

800/448-6160 Fax: 800/272-3412

<http://www.gaylord.com>

Hollinger Metal Edge

9401 Northeast Drive

Fredericksburg, VA 22408

800/634-0491 Fax: 800/947-8814

info@hollingermetaledge.com

<http://www.hollingermetaledge.com>

Uline

12575 Uline Drive

Pleasant Prairie, WI 53158

800/295-5510 Fax: 800/295-5571

customer.service@uline.com

<http://www.uline.com>

University Products, Inc.

517 Main Street

Holyoke, MA 01040

800/628-1912 Fax: 800/532-9281

info@universityproducts.com

<http://www.universityproducts.com>

BLOTTING MATERIALS are available from art supply stores, conservation supply companies, cleaning industry, and hardware stores. Unprinted newsprint, which is less expensive, can be used instead of

blotting paper in an emergency. Unprinted newsprint may be purchased at paper dealers, art supply stores and moving companies, such as U-Haul and Ryder. Roll ends are often available from local newspaper printers for a minimal charge. If blotting paper is used, be sure that it does not contain any dyes.

Archivart

Nielsen & Bainbridge
7830A W. 71st Street
Bridgeview, IL 60455
847/537-3400

<https://nielsenbainbridge.com/nielsen-bainbridge/archivart/>

Artcare™ products

Avantor

888/897-5463 800/932-5000
technicalproductSupportNA@vwr.com

<https://us.vwr.com/store/>

Distributor for TEK Products.

Gaylord Archival

P.O. Box 4901
Syracuse, NY 13221-4901
800/448-6160 Fax: 800/272-3412

<http://www.gaylord.com>

Hollinger Metal Edge

9401 Northeast Drive
Fredericksburg, VA 22408
800/634-0491 Fax: 800/947-8814
info@hollingermetaledge.com

<http://www.hollingermetaledge.com>

Quill Corporation

800/982-3400 Fax: 800/789-8955

<http://www.quill.com>

Talas

330 Morgan Avenue
Brooklyn, NY 11211
212/219-0770

<http://www.talasonline.com>

Texwipe Company, LLC

1210 South Park Drive
Kernersville, NC 27284
800/839-9473 Fax: 336/996-2297

<http://www.texwipe.com>

University Products, Inc.

517 Main Street
Holyoke, MA 01040
800/628-1912 Fax: 800/532-9281
info@universityproducts.com
<http://www.universityproducts.com>

BOXES, corrugated cardboard can be purchased from moving companies. Look in the *Yellow Pages* under "Movers" and "Moving Supplies."

BOXES, plastic can be used to transport water-logged materials.

Gaylord Archival

P.O. Box 4901
Syracuse, NY 13221-4901
800/448-6160 Fax: 800/272-3412
<http://www.gaylord.com>

Includes Gaylord Archival® Be-Ready Preparedness Cartons.

Global Industrial

11 Harbor Park Drive
Port Washington, NY 11050
888/978-7759
<http://www.globalindustrial.com>

Uline

12575 Uline Drive
Pleasant Prairie, WI 53158
800/295-5510 Fax: 800/295-5571
customer.service@uline.com
<http://www.uline.com>

Polyethylene boxes for transport; corrugated cardboard boxes.

University Products, Inc.

517 Main Street
Holyoke, MA 01040
800/628-1912 Fax: 800/532-9281
info@universityproducts.com
<http://www.universityproducts.com>

Includes corrugated, high-density polyethylene cartons and coroplast cases.

BRUSHES, soft are available from hardware, paint, and art supply stores.

Conservation Resources International, L.L.C.

7350-A Lockport Place
Lorton, VA 22079
800/634-6932 Fax: 703/321-0629
<http://www.conservationresources.com>

Talas

330 Morgan Avenue

Brooklyn, NY 11211

212/219-0770

<http://www.talasonline.com>

CHEMICAL LIGHTSTICKS are often available in camping and hardware stores, but availability may be seasonal. If stored in a cool, dry environment, lightsticks last approximately four years.

Chemical lightsticks are a source of light when there is no electricity. They are non-toxic. There are high-density or long-duration illumination lightsticks. Long duration lightsticks remain effective for eight to twelve hours, while the high intensity lights provide light for approximately seventy-five minutes.

Global Industrial

11 Harbor Park Drive

Port Washington, NY 11050

888/978-7759

<http://www.globalindustrial.com>

Grainger

800-Grainger (800/472-4643)

<http://www.grainger.com>

DEHUMIDIFIERS Look in the *Yellow Pages* or Google under “Humidifying Apparatus” and “Tools – Renting” when looking for dehumidifiers to rent. Dehumidifiers can be purchased at most hardware stores.

DISINFECTANTS Common household products for cleaning shelving and office furniture (not collection items) can be purchased at grocery, hardware, and discount stores. An economical product is bleach used in a 10% solution with water. **Disinfectants should not be used directly on valuable collection materials.**

DISTILLED WATER can be purchased in one-gallon containers in grocery stores. Distilled water is recommended for rinsing photographs. Check local *Yellow Pages* or Google under “Water Companies - Bottled Bulk, Etc.” and “Water Filtration & Purification Equipment – Consumer.”

DRY CLEANING SPONGES are vulcanized natural rubber sponges. Some sponges are chemically treated. Absorene® is a soft, pliable dry cleaner that works like an eraser. It is not chemically treated.

Absorene Manufacturing Company Inc.

2141 Cass Avenue

St. Louis, MO 63106

800/231-6355

customerservice@absorene.com

<http://www.absorene.com>

Absorene® is a soft, pliable dry cleaner that works like an eraser. It absorbs dust, dirt, smoke and film.

Conservation Resources International, L.L.C.

7350-A Lockport Place

Lorton, VA 22079

800/634-6932

Fax: 703/321-0629

<http://www.conservationresources.com>

Conservation Support Systems

800/482-6299 Fax: 800/605-7503

info@conservationsupportsystems.com

<http://www.conservationsupportsystems.com>

Several dry cleaning sponges, including Absorene®.

Gaylord Archival

P.O. Box 4901

Syracuse, NY 13221-4901

800/448-6160 Fax: 800/272-3412

<http://www.gaylord.com>

Dry cleaning sponges that remove soot and smoke from walls, wood, leather, tiles, shades, and other surfaces.

Talas

330 Morgan Avenue

Brooklyn, NY 11211

212/219-0770

<http://www.talasonline.com>

Absorene® and Wishab, a sponge-like pad that removes dust, soot, etc., but not oil or grease

University Products, Inc.

517 Main Street

Holyoke, MA 01040

800/628-1912 Fax: 800/532-9281

info@universityproducts.com

<http://www.universityproducts.com>

Dry cleaning sponges that remove soot and smoke from walls, wood, leather, tiles, shades, and other surfaces.

DRY ICE Check local *Yellow Pages* or Google under "Ice." Remember to handle dry ice with caution. Gloves should be worn when handling dry ice to prevent hands freezing to the ice. Materials packed with dry ice should be appropriately labeled.

ENVIRONMENTAL MONITORS Monitoring the temperature and relative humidity is critical after a disaster to assist in identifying inadequate environmental conditions that need to be remedied immediately. High relative humidity and wet objects can initiate and sustain mold growth. In very wet situations, recovery response within twenty-four hours is essential.

Select a monitor, such as a recording hygrothermograph or a battery-operated datalogger, that can provide immediate, continuous recording of the temperature and relative humidity. If purchasing a monitor ahead of time is not possible, consider an inexpensive digital thermohygrometer to provide some indication of the environmental conditions.

Belfort Instrument Company

6615 Tributary Street, Suite E

Baltimore, MD 21224

410/342-2626 Fax: 410/342-7028

Email: service@belfortinstrument.com

sales@belfortinstrument.com

<http://www.belfortinstrument.com>

Cole-Parmer Instrument Company

625 East Bunker Ct.
Vernon Hills, IL 60061
800/323-4340 Fax: 847/247-2929
sales@coleparmer.com
<http://www.coleparmer.com>

Conserv

<https://conserv.io/>

Offer environmental monitoring hardware as well as consulting.

Conservation Support Systems

800/482-6299 Fax: 800/605-7503
info@conservationsupportsystems.com
<http://www.conservationsupportsystems.com>

Extech Instruments Corporation

866/477-3687
<http://www.extech.com>

Fisher Scientific Company International, Inc.

800/766-7000 Fax: 800/926-1166
<http://www.fishersci.com>

Gaylord Archival

P.O. Box 4901
Syracuse, NY 13221-4901
800/448-6160 Fax: 800/272-3412
<http://www.gaylord.com>

Image Permanence Institute

Rochester Institute of Technology
70 Lomb Memorial Drive
Rochester, NY 14623-5604
585/475-5199
<http://www.imagepermanenceinstitute.org>

While IPI no longer manufactures and sells dataloggers, it does still produce eClimateNotebook, environmental monitoring software for data tracking and analysis.

Industrial Instrument & Supplies

P.O. Box 416
Southampton, PA 18966
800/523-6079 215/396-0822
customerservice@iisusa.com
<http://www.iisusa.com/>

Markson Lab Sales

P.O. Box 3616
Honolulu, HI 96811-3616
800/528-5114 Fax: 800/858-2243
<http://www.markson.com>

Preservation Resource Group Inc.

P.O. Box 1768
Rockville, MD 20849-1768
800/774-7891
<http://www.prginc.com>

Onset Computer Corporation

470 MacArthur Blvd.
Bourne, MA 02532
800/564-4377
<http://www.onsetcomp.com>
Manufacturer of Hobo dataloggers.

Testo

2 West Market Street, Suite 500
West Chester, PA 19382
800/227-0729 Fax: 862/354-5020
info@testo.com
<https://www.testo.com/en-US/>

University Products, Inc.

517 Main Street
Holyoke, MA 01040
800/628-1912 Fax: 800/532-9281
info@universityproducts.com
<http://www.universityproducts.com>

FANS can be purchased at hardware and discount stores. Look in *Yellow Pages* or Google under “Fans-Household.” Some rental services have fans. To discourage mold growth, low-volume fans should be used with dehumidifiers to increase air circulation.

FENCING Look in the *Yellow Pages* or Google under “Fence.” Some rental services have fencing.

FIRE PROTECTION

Advanced Safety Systems, Inc.

141 Summit Street
Peabody, MA 01960-5198
800/991-2774
<http://www.advancedsafetysystems.com>
Clean agent fire suppression systems.

B-Lann Equipment

2288 5th Avenue
Troy, NY 12180
518/274-7888 Fax: 518/274-4954
<http://www.blannequipment.com/>

Cintas Fire Protection

<http://www.cintas.com>

Fire extinguishers; fire suppression systems; emergency exit lighting; first aid and safety supplies and services; OSHA, American Heart Association, and fire extinguisher training. See <https://www.cintas.com/location-finder/> for regional locations.

Fire Equipment Incorporated

20 Hall Street

Medford, MA 02155

888/296-1381 Fax: 888/296-1381

<https://www.feinewengland.com/>

Clean agent fire suppression systems.

Heritage Protection Group

Nick Artim, PE

6 Brookside Drive

Middlebury, VT 05753

802/388-1064

nick@hpg-vt.com

Consulting fire protection engineering group that specializes in historic buildings, museums, libraries and collections. Services include fire and life safety hazard risk analysis and mitigation programs, guidance for improving fire resistance of historic fabric, fire detection and suppression option appraisals and engineering services, fire protection master planning, technical liaison with fire and building officials, and fire related emergency response planning. Specialty includes selecting and designing fire protection systems that comply with preservation standards and minimize aesthetic impact and harm to historic fabric.

FIRST-AID KITS can be purchased at camping supply stores, safety equipment companies, and pharmacies. The safety of staff must be considered during the recovery effort. A sufficient number of kits should be available; approximately one small kit per ten to twelve persons. The kit should indicate the number of people it serves.

FISHING LINE can be purchased at hardware and discount stores.

FREEZER PAPER can be purchased at grocery stores. When preparing books for freeze-drying, use the freezer paper as a wrapper to prevent books from sticking together. Freezer paper is not suitable for interleaving between pages, because it slows down the drying process.

GENERAL DISASTER SUPPLIES Below are vendors who specialize in providing emergency supplies for safety and disaster response. A number of these vendors sell collapsible polyethylene boxes for transport of water-damaged materials, and assembled kits of materials for salvaging water-damaged collections.

Emergent Safety Supply

1055 Kingsland Dr.

Batavia, IL 60510

800/877-1390 630/406-9666

Fax: 630/406-6195

<https://www.emergentsafety.com/>

Bags; gloves; eye, face, and head protection; protective clothing; fire safety; first aid supplies; and numerous other safety equipment supplies.

Gaylord Archival

P.O. Box 4901
Syracuse, NY 13221-4901
800/448-6160 Fax: 800/272-3412
<http://www.gaylord.com>

Collapsible boxes and other kits for emergency response.

Grainger

800-Grainger (800/472-4643)
<http://www.grainger.com>

Website's emergency preparedness page provides supply lists for specific hazards such as hurricanes, floods, earthquakes and power outages, as well as product checklists for critical supplies and equipment recommended by agencies such as FEMA, NOAA and the CDC.

University Products, Inc.

517 Main Street
Holyoke, MA 01040
800/628-1912 Fax: 800/532-9281
info@universityproducts.com
<http://www.universityproducts.com>

GENERATOR RENTAL Contact the rental company ahead of time so they can visit your institution and determine your electrical load needs and hook-up requirements. Check the *Yellow Pages* or Google under "Tools – Renting."

GLOVES are available from hardware and discount stores. Safety and equipment companies have a variety of gloves that can be purchased in bulk. These companies are listed under the heading "Safety Supplies and Equipment."

HOSES are available from hardware and discount stores. An adjustable nozzle helps to control water pressure, especially when cleaning delicate objects.

ODOR AND POLLUTION ABSORBERS Smoke, mildew and vinegar syndrome odors typically disappear when objects are housed in products containing zeolites, such as Artcare™ and MicroChamber products.

Archivart

Nielsen & Bainbridge
7830A W. 71st Street
Bridgeview, IL 60455
847/537-3400
<https://nielsenbainbridge.com/nielsen-bainbridge/archivart/>
Artcare™ products

Conservation Resources International, L.L.C.

7350-A Lockport Place
Lorton, VA 22079
800/634-6932 Fax: 703/321-0629
<http://www.conservationresources.com>
MicroChamber products.

Talas

330 Morgan Avenue
Brooklyn, NY 11211
212/219-0770

<http://www.talasonline.com>

Artcare™ products.

University Products, Inc.

517 Main Street
Holyoke, MA 01040
800/628-1912 Fax: 800/532-9281
info@universityproducts.com

<http://www.universityproducts.com>

Artcare™ products

PACKING SUPPLIES A variety of packing tapes, labels and scissors can be purchased at local hardware and discounts stores

Consolidated Plastics

4700 Prosper Drive
Stow, OH 44224
800/362-1000 Fax: 800/858-5001

<http://www.consolidatedplastics.com>

Uline

12575 Uline Drive
Pleasant Prairie, WI 53158
800/295-5510 Fax: 800/295-5571
customer.service@uline.com

<http://www.uline.com>

PALLETS are available from lumber and hardware stores.

Uline

12575 Uline Drive
Pleasant Prairie, WI 53158
800/295-5510 Fax: 800/295-5571
customer.service@uline.com

<http://www.uline.com>

PEST AND INSECT TRAPS can be purchased from hardware stores and many of the conservation supplies vendors.

Gaylord Archival

P.O. Box 4901
Syracuse, NY 13221-4901
800/448-6160 Fax: 800/272-3412

<http://www.gaylord.com>

Offers Nosurvivor™ kits for various types of insects and a Museum Pest Kit that contains a variety of traps and lures.

Insects Limited, Inc.

16950 Westfield Park Road

Westfield, IN 46074

317/896-9300

Fax: 317/867-5757

<http://www.insectslimited.com>

Products include pest and insect detectors and traps, pheromone lures, and pest monitoring management software programs.

University Products, Inc.

517 Main Street

Holyoke, MA 01040

800/628-1912

Fax: 800/532-9281

info@universityproducts.com

<http://www.universityproducts.com>

A variety of insect detectors and pheromone lures for cigarette beetles, cockroaches, and webbing clothes moths.

Veseris

Pest Control Division

800/888-4897

<http://pestweb.com>

Contact the Pest Control Division for products for trapping insects and other pests, such as glue boards and rat traps. Product sales as well as pest identification software tools.

PLASTIC SHEETING can be purchased at hardware and discount stores. Any plastic sheeting can be used during an emergency. Clear plastic sheeting allows one to see what is being covered. Vinyl sheeting should be avoided for long-term storage. Inert plastic sheeting, such as Mylar® or Melinix 516, should be used for **long-term storage** of collections.

Archivart

Nielsen & Bainbridge

7830A W. 71st Street

Bridgeview, IL 60455

847/537-3400

<https://nielsenbainbridge.com/nielsen-bainbridge/archivart/>

Artcare™ products

Consolidated Plastics

4700 Prosper Drive

Stow, OH 44224

800/362-1000

Fax: 800/858-5001

<http://www.consolidatedplastics.com>

Professional Plastics

888/995-7767

<http://www.professionalplastics.com>

Uline

12575 Uline Drive
Pleasant Prairie, WI 53158
800/295-5510 Fax: 800/295-5571
customer.service@uline.com
<http://www.uline.com>

POLYESTER WEB may be purchased from local sewing and fabric stores under the brand names of Pellon and Hollytex. It is also available from conservation materials and supply companies.

Archivart

Nielsen & Bainbridge
7830A W. 71st Street
Bridgeview, IL 60455
847/537-3400
<https://nielsenbainbridge.com/nielsen-bainbridge/archivart/>

Talas

330 Morgan Avenue
Brooklyn, NY 11211
212/219-0770
<http://www.talasonline.com>

University Products, Inc.

517 Main Street
Holyoke, MA 01040
800/628-1912 Fax: 800/532-9281
info@universityproducts.com
<http://www.universityproducts.com>

RADIOS Battery-operated radios and two-way radios are available from local electronic companies. Look under "Radiotelephone Communications Equipment & Systems" in the *Yellow Pages* or Google.

A battery-operated radio is useful to have for local news, weather reports and evacuation information. Two-way radios facilitate communication between work groups and increase safety for staff in a hazardous situation.

RESPIRATORS For health and safety reasons, the use of a respirator is required in some recovery situations, such as mold outbreaks. Proper selection, fit, use, maintenance, and storage of a respirator should be discussed with the vendor. All respirators must be approved by the National Institute for Occupational Safety and Health (NIOSH). Staff must be trained in the use of a respirator. For suppliers of respirators, see the listing below for Safety Supplies and Equipment.

SAFETY SUPPLIES AND EQUIPMENT Some safety supplies and equipment can be purchased at hardware stores. Catalogs can be obtained from the safety equipment vendors listed. Having catalogs on-hand will help staff to expedite the selection, ordering and delivery of needed supplies and equipment. Some equipment vendors provide express delivery of supplies and equipment.

Staff should be aware of the health and safety precautions and legal requirements that should be observed when entering an area that has suffered damage. **The first consideration in any recovery effort should be**

human safety. Some of the health and safety considerations are structural and electrical hazards, fire safety, exit and escape routes, chemical and biological hazards (mold, lead, asbestos, contaminated water, toxic chemicals), collection materials (pesticide treatments, mercury, arsenic, formaldehyde), indoor air quality, and staff fatigue (thermal, musculoskeletal and emotional stresses).

Staff must be trained in use of the safety equipment and supplies. Material Safety Data Sheets (MSDS) must be available at the time of an emergency for the chemicals that are stored on-site. Employers must be aware of the fire codes and regulations of Occupational Safety and Health Administration (OSHA), National Institute for Occupational Health and Safety (NIOSH), and the Environmental Protection Agency (EPA).

Examples of safety supplies and equipment are respirators, gloves, first-aid kits, safety eyewear, chemical spill absorbing materials, emergency lighting, protective clothing and signage.

Airgas Safety

866/935-3370

<http://www.airgas.com>

Cole-Parmer Instrument Company

625 East Bunker Ct.

Vernon Hills, IL 60061

800/323-4340 Fax: 847/247-2929

sales@coleparmer.com

<http://www.coleparmer.com>

Global Industrial

11 Harbor Park Drive

Port Washington, NY 11050

888/978-7759

<http://www.globalindustrial.com>

Grainger

800-Grainger (800/472-4643)

<http://www.grainger.com>

Website's emergency preparedness page provides supply lists for specific hazards such as hurricanes, floods, earthquakes and power outages, as well as product checklists for critical supplies and equipment recommended by agencies such as FEMA, NOAA and the CDC.

Masune™ First Aid and Safety

28100 Torch Parkway

Suite 700

Warrenville, IL 60555

800/831-0894 Fax: 800/222-1934

customersupport@masune.com

<http://www.masune.com>

Has a large selection of first aid kits.

New Pig Corporation

P.O. Box 304
Tipton, PA 16684-0304
800/468-4647 Fax: 800/621-7447
hothogs@newpig.com
<http://www.newpig.com>

Has a large selection of absorbent sponges and pillows for chemical spill clean-up.

SILICA GEL for absorbing moisture and controlling relative humidity.

Art Preservation Services Inc.

44-02 11th Street
Studio 314
Long Island City, NY 11101
718/786-2400
<http://www.apsnyc.com>

Silica Gel Yellow, an alternative to cobalt indicating silica gel.

BASF Corporation

800/526-1072 973/245-6000
<http://www.basf.com>

Sorbead, an alternative to cobalt indicating silica gel.

SIGNAGE Tapes and signs with various messages for alerting hazardous conditions and locations for emergency equipment (caution, asbestos, biohazard, emergency exit, fire extinguisher and first aid kit) can be purchased at hardware and lab safety stores. For lab safety suppliers, see the listing above for Safety Supplies and Equipment.

TENT RENTAL Check the *Yellow Pages* or Google under “Tents – Renting.”

VACUUM CLEANERS When cleaning up mold, soot, and fine particulates, it is essential that the vacuum be equipped with a HEPA (high efficiency particulate air) filter or that the exhaust is vented outdoors or into a fume hood.

The article, “A Heap o’ HEPA Information,” in the WAAC Newsletter, Vol. 19, no. 3 (September 1997), published by the Western Association for Art Conservation (WAAC), contain specifications for twenty-four models of HEPA vacuums, as well as a list of manufacturers and distributors. The article is also available online at: <http://cool.conservation-us.org/waac/wn/wn19/wn19-3/wn19-306.html> (scroll about halfway down the page).

Gaylord Archival

P.O. Box 4901
Syracuse, NY 13221-4901
800/448-6160 Fax: 800/272-3412
<http://www.gaylord.com>

Grainger Industrial & Supply sells a vacuum cleaner called Euroclean® that can be equipped with a HEPA filter. Branch locations exist in most states; call 800/472-4643 or search at <https://www.grainger.com/content/find-branch-location#> for the nearest branch.

Nilfisk America

9435 Winnetka Ave N
Brooklyn Park, MN 55445
800/989-2235 Fax: 800/989-6566
<http://www.nilfiskcfm.com>

The Nilfisk Variable Speed Control Vacuum has adjustable suction power and can be equipped with a HEPA (high efficiency particulate air) filter.

WATER-SENSING ALARMS In addition to the vendors and manufacturers listed below, most hardware stores sell water-sensing alarms.

Dorlen Products Inc.

6615 West Layton Avenue
Milwaukee, WI 53220
414/282-4840 Fax: 414/282-5670
Dorlen@Execpc.com
<http://www.waternalert.com>

A variety of water-sensing equipment, including surface water-sensing alarms, Ceiling Guard® system, and Water Alert® alarms.

Gaylord Archival

P.O. Box 4901
Syracuse, NY 13221-4901
800/448-6160 Fax: 800/272-3412
<http://www.gaylord.com>

Water Alert® alarms.

Raychem Supply

8000 Research Forest Drive
Suite 115 #133
The Woodlands, TX 77382
281/419-3367 Fax: 281/367-0187
aaron@raychemsupply.com
<https://raychemsupply.com/>

TraceTek leak detection and location systems.

Sonin Water Sensor

800/223-7511
<http://www.sonin.com>

Water detector with sound alarms. Sonin sells to distributors only, so call for a list of local distributors.

University Products, Inc.

517 Main Street
Holyoke, MA 01040
800/628-1912 Fax: 800/532-9281
info@universityproducts.com
<http://www.universityproducts.com>

Water Alert® alarms.

WATERPROOF CLOTHING is available from sporting supply stores, discount stores, and safety equipment companies.

WET/DRY VACUUM CLEANERS are available for rent from grocery stores, hardware stores, and equipment rental stores. Some of the companies who rent tools also rent vacuum cleaners. Look in the *Yellow Pages* or Google under "Tools - Renting."